

MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Methodist Church, Broad Street, Ludlow on **MONDAY 27th February 2023 at 7.00PM**

PF/167 PRESENT

Chair: Councillor O'Neill
Councillors: Adams, Childs, Ginger, Laurie, Lyle, Parry, B. Waite, S. Waite
Officers: Gina Wilding, Town Clerk
Lucy Jones, Senior Finance Officer

PF/168 WELCOME

The Chairman welcomed everyone to the Policy and Finance Committee meeting and advised the location of fire exits.

PF/169 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

PF/170 APOLOGIES

Apologies for absence were received from Councillors Garner and Gill.

PF/171 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared.

Declaration of Conflicts of Interest

<u>Councillor</u>	<u>Item</u>	<u>Interest</u>
Councillor Parry	9 & 14	Ludlow in Bloom

Declarations of Personal Interest

None declared.

PF/172 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/173 UNITARY COUNCILLORS' SESSION

Unitary Councillor Parry, Ludlow South, updated the Committee on Ludlow in Blooms plans for the Coronation.

PF/174 MINUTES

RESOLVED (Unanimous) SO/GG

That the minutes of the Policy and Finance Committee meeting held on 16th January 2023, be approved as a correct record, and signed by the Chairman.

PF/175 ITEMS TO ACTION

RESOLVED (8:0:1) SO/DL

That the items to action from the Policy and Finance Committee meeting held on the 16th January 2023, be noted.

PF/176 FINANCE INFORMATION

a) Cash Book – Payments & Income

RESOLVED (Unanimous) SO/DL

That the Cash Book Payments and Income for December 2022 and January 2023, be received.

PF/177 b) Reconciliation

RESOLVED (Unanimous) SO/PA

That the Reconciliation for December 2022 and January 2023, be received.

PF/178 c) Barclaycard Statements and Reconciliation

RESOLVED (Unanimous) SO/PA

That the Barclaycard Payments, Income and Reconciliation for December 2022 and January 2023, be received.

PF/179 d) Paypal – Payments, Income and Reconciliation

RESOLVED (Unanimous) SO/SW

That the PayPal Payments, Income and Reconciliation for December 2022 and January 2023, be received.

PF/180 e) Petty Cash – Payments, Income and Reconciliation

RESOLVED (Unanimous) SO/JL

That the Petty Cash Payments, Income and Reconciliation for December 2022 and January 2023, be received.

PF/181 f) Public Sector Deposit Fund – Payments, Income and Reconciliation

RESOLVED (Unanimous) SO/PA

That the Public Sector Deposit Fund Payments, Income and Reconciliation for December 2022 and January 2023, be received.

PF/182 g) Income – Payments, Income and Reconciliation

RESOLVED (Unanimous) SO/PA

That the Income Cashbook Payments, Income and Reconciliation for December 2022 and January 2023, be received.

PF/183 h) Mayor's Charity – Payments, Income and Reconciliation

RESOLVED (Unanimous) SO/DC

That the Mayor's Charity Payments, Income and Reconciliation for May 2022 to December 2022, be received.

PF/184 AGED DEBTORS

Councillors asked if the report could only include invoices that are outside of the Council's 28 days period for payment.

RESOLVED (Unanimous) SO/GG

That the Aged Debtors report be received.

PF/185 PUBLIC SECTOR DEPOSIT FUND

RESOLVED (Unanimous) SO/GG

That the CCLA Fact sheet be noted.

PF/186 CLIMATE ACTION SUB-COMMITTEE

a) Minutes

RESOLVED (Unanimous) DL/VP

That the minutes of the Climate Action Sub-Committee meeting held on the 9th February 2023, be received.

PF/187 CLIMATE ACTION SUB-COMMITTEE

b) Draft Sustainable Affordable Warmth Strategy.

RESOLVED (Unanimous) GG/DL

That:-

- a) a Ludlow Town Council responds to the Draft Sustainable Affordable Warmth Strategy.
- b) a request is made to Shropshire Council for an extension of the consultation period so that Full Council can respond or Representational Committee.
- c) that the comments made by members of the Climate Action Sub-Committee be put forward to Full Council/ Representational Committee to be added to the Council's response to the Draft Sustainable Affordable Warmth Strategy.

PF/188 POLICY REVIEW

RECOMMENDED (Unanimous) GG/VP

That the Specialist Market Regulations, Equal Opportunities Policy and Sale of Alcohol Policy, be adopted.

PF/189 INCOME AND EXPENDITURE 3RD QUARTER 2022/23

a) Income and Expenditure Report

RESOLVED (Unanimous) SO/GG

That the 3rd Quarter 2023 Income and Expenditure report be received.

PF/190 b) Exceptions Report

RESOLVED (Unanimous) SO/PA

That the 3rd Quarter 2023 Exceptions Report be approved

PF/191 REFERENDUM PRINCIPLES

RECOMMENDED (8:1:0) SO/GG

That the Referendum Principles be noted.

PF/192 WEST MERCIA ENERGY

RESOLVED (8:0:1) DL/PA

That the West Mercia Energy newsletter be noted.

PF/193 MAYOR'S CIVIC VISITS

RESOLVED (Unanimous) SO/JL

That the Mayor's and Deputy Mayor's civic visits for November 2022 to January 2023 be noted.

The meeting closed at 7.32pm.

Chair

Date

N.B. No Closed Session Minutes will be issued for this meeting.