

PF/145 PUBLIC OPEN SESSION (15 minutes)

A member of the public to asked for an update on timing of the first meeting of Review of Standing Orders Task & Finish Group.

PF/146 UNITARY COUNCILLORS' SESSION

There were no Unitary Councillors present.

PF/147 MINUTES

RESOLVED (Unanimous) SW/AU

That the minutes of the Policy and Finance Committee meeting held on 15th January 2024, be approved as a correct record, and signed by the Chair.

PF/148 ITEMS TO ACTION

RESOLVED (Unanimous) SW/RP

That the items to action from the Policy and Finance Committee meeting held on 15th January 2024, be noted.

PF/149 FINANCE INFORMATION

a) Cash Book – Payments & Income

RESOLVED (Unanimous) SW/AU

That the Cash Book Payments and Income for December 2023 and January 2024; be received.

PF/150 b) Cash Book – Reconciliation

RESOLVED (Unanimous) SW/AU

That the Cash Book Reconciliation for December 2023 and January 2024; be received.

PF/151 c) Barclaycard

Councillor Gill entered the meeting at 7.10PM

Councillor Pote requested a comparison report on fuel costs since the change over to electric vehicles.

RESOLVED (Unanimous) SW/GG

That the Barclaycard Payments, Income and Reconciliation for December 2023 and January 2024; be received.

PF/152 d) PayPal

RESOLVED (Unanimous) SW/AU

That the PayPal Payments, Income and Reconciliation for December 2023 and January 2024; be received.

PF/153 e) Petty Cash

RESOLVED (Unanimous) SW/GG

That the Petty Cash Payments, Income and Reconciliation for December 2023 and January 2024; be received.

PF/154 f) Public Sector Deposit Fund

RESOLVED (Unanimous) SW/GG

That the Public Sector Deposit Fund Payments, Income and Reconciliation for December 2023; be received.

PF/155 g) Income

RESOLVED (Unanimous) SW/TG

That the Income Payments, Income and Reconciliation for December 2023 and January 2024; be received.

PF/156 h) Electric Vehicle Charging

RESOLVED (Unanimous) SW/RP

That:-

- a) the Electric Vehicle Charging Payments, Income and Reconciliation for December 2023 and January 2024; be received.
- b) a report be brought back to review the process of accounting for Electric Vehicle Charging and a comparison of fuel costs/consumption.

PF/157 i) Mayor's Charity

RESOLVED (5:0:1) SW/TG

That the Mayor's Charity Payments, Income and Reconciliation for November and December 2023 and January 2024; be received.

PF/158 i) Mayor's Charity Income

RESOLVED (5:0:1) SW/RP

That the Mayor's Charity Payments, Income and Reconciliation for November and December 2023 and January 2024; be received.

PF/159 3rd QUARTER 2023/24 INCOME AND EXPENDITURE

RESOLVED (Unanimous) SW/GG

That the 3rd Quarter 2023/24 Income and Expenditure Report be received.

PF/160 RESOLVED (Unanimous) SW/GG

That the 3rd Quarter 2023/24 Exceptions Report be approved.

PF/161 AGED DEBTORS

RESOLVED (Unanimous) SW/GG

That:-

- a) the Current and Aged Debtors list be received.
- b) a solicitor's letter be sent to MPS regarding the outstanding debt.

PF/162 POLICY REVIEW

Market Regulations

RECOMMENDED (Unanimous) TG/SW

That the Market Regulations, as amended, be adopted.

PF/163 CLIMATE ACTION SUB-COMMITTEE

RESOLVED (Unanimous) SW/BW

That it be noted that meeting of the Climate Action Sub-Committee held on the 15th February 2024 was inquorate.

PF/164 CASHLESS MARKET RENT PAYMENTS

RECOMMENDED (Unanimous) GG/AU

That:-

- a) a separate SumUp account to be set up for Market transactions;
- b) a SumUp Solo machine be purchased for £79.00;
- c) the procedure modifications outlined in the report be put into place for the use and reconciliation of the market rent payments.

PF/165 YEAR END CLOSEDOWN 2024

RESOLVED (Unanimous) SW/TG

That the date of the Yearend Closedown on Wednesday 24th April 2024 be noted.

PF/166 MAYOR'S CIVIC EVENTS

RESOLVED (Unanimous) SW/AU

That:-

- a) the Mayor's and Deputy Mayor's civic visits for November 2023 to January 2024, be received.
- b) it be noted that the Deputy Mayor also attended the Senior Citizen's Christmas Party.

The meeting closed at 7.42pm.

Chair

Date

N.B. Closed Session Minutes will NOT be issued for this meeting.