

PF/123 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/124 UNITARY COUNCILLORS' SESSION

There were no Unitary Councillors present.

PF/125 MINUTES

RESOLVED (Unanimous) SW/RP

That the minutes of the Policy and Finance Committee meeting held on 4th December 2023, be approved as a correct record, and signed by the Chair.

PF/126 ITEMS TO ACTION

RESOLVED (Unanimous) SW/RP

That the items to action from the Policy and Finance Committee meeting held on 4th December 2023, be noted.

PF/127 FINANCE INFORMATION

RESOLVED (Unanimous) SW/SO

That the Cash Book Payments, Income and Reconciliation; Barclaycard Payments, Income and Reconciliation; PayPal Payments, Income and Reconciliation; Petty Cash Payments, Income and Reconciliation; Public Sector Deposit Fund Payments, Income and Reconciliation; and Income Payments, Income and Reconciliation for November 2023; be received.

PF/128 Finance Information – Electric Vehicle Charging

The Town Clerk informed the Committee that a new cashbook had been set up to reconcile the top up balance held on the electric vehicle charging app.

RESOLVED (Unanimous) SW/RP

That the Electric Vehicle Charging Payments, Income and Reconciliation; be received.

PF/129 AGED DEBTORS

RESOLVED (Unanimous) SW/TG

That the Current and Aged Debtors list be received.

PF/130 POLICY REVIEW

Safeguarding – Children and Vulnerable Adults Protection Policy

RECOMMENDED (Unanimous) AU/SW

That:-

- a) the words “withing 24 hours” be added into paragraph 4.3.
- b) the words “Working Together to Safeguard Children 2023 Statutory Guidance” be added to paragraph 5.
- c) the Safeguarding – Children and Vulnerable Adults Protection Policy be adopted.

PF/131 Safeguarding – Confidential Reporting Policy

RECOMMENDED (Unanimous) AU/SW

That:-

- a) the safeguarding contact details for Shropshire Council are added to paragraph 7.
- b) the Safeguarding – Confidential Reporting Policy be adopted.

PF/132 Councillors Social Media Guidance

RECOMMENDED (Unanimous) SW/TG

That the Councillors Social Media Guidance be adopted.

PF/133 Member Meeting Protocol

RECOMMENDED (Unanimous) SW/GG

That:-

- a) in paragraph 2 the word “Noland” be replaced by “Nolan”.
- b) the Member Meeting Protocol be adopted.

PF/134 CLIMATE ACTION SUB-COMMITTEE

a) **Minutes**

RESOLVED (Unanimous) RP/EG

That the minutes of the Climate Action Sub-Committee meeting held on the 4th January 2024, be received.

PF/135 b) Climate Action Sub-Committee Update Report

RESOLVED (Unanimous) RP/EG

That the Climate Action Sub-Committee Update report, be received.

PF/136 INTERIM INTERNAL AUDIT

RESOLVED (Unanimous) SW/GG

That the explanation of the Interim Internal Audit observation and action taken, be approved.

PF/137 VAT NOTICE 749 UPDATE

RESOLVED (Unanimous) SW/GG

That the VAT Notice 749 be noted.

PF/138 PUBLIC SECTOR DEPOSIT FUND

RESOLVED (Unanimous) SW/GG

That the Public Sector Deposit Fund Subscription Contract Note be noted.

The meeting closed at 7.42pm.

Chair

Date

N.B. Closed Session Minutes will NOT be issued for this meeting.