



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 22nd AUGUST 2018** at **7pm**.

R/75 PRESENT

Chair:	Councillor Ginger
Vice Chair	Councillor Sheward
Councillors:	Mahalski, Lyle, Clarke, Jones
Officers:	Gina Wilding Town Clerk Kate Adams Deputy Town Clerk

R/76 HEALTH & SAFETY

The Chairman informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/77 APOLOGIES

Apologies were received from Councillors Gill, Paton and Pote.

R/78 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None

Conflicts of interest

Cllr	Item	Reason
Malhalski	13b	Red Zone Permit holder
Clarke	13b	Blue Zone Permit holder
Ginger	13b	Red Zone Permit holder

Personal Interest

Cllr	Item	Reason
All	13a & b	All Councillors are residents of Ludlow
Lyle	18/03344/TCA	Knows the applicant

	18/03554/FUL	Knows the applicant
	18/03238/LBC	Knows the applicant
	18/03845/TCA	Knows the applicant
Mahalski	18/03554/FUL	Knows the applicant
Clarke	18/03238/LBC	Knows the applicant

R/79 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present from 7:07pm.

R/80 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no Unitary Councillors present.

R/81 MINUTES**RESOLVED (unanimous)
GG/CS**

To approve the minutes of the Representational Committee meeting held on Wednesday 18th July 2018 as a correct record.

R/82 ITEMS TO ACTION

The Chairman thanked the Town Clerk and staff for completing the items to action.

**RESOLVED (unanimous)
GG/CS**

To note the items to action

R/83 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)**RESOLVED (unanimous)
GG/CS**

To note the minutes of the meeting held on 18th July 2018 and the agenda for the meeting to be held on 22nd August 2018.

R/84 SHROPSHIRE COUNCIL DECISIONS - PENDING

**RESOLVED (unanimous)
GG/CS**

To note the pending decisions from Shropshire Council

R/85 SHROPSHIRE COUNCIL DECISIONS - GRANTED

**RESOLVED (unanimous)
GG/CS**

To note the decisions from Shropshire Council

R/86 SHROPSHIRE COUNCIL DISCHARGE OF CONDITIONS

**RESOLVED (unanimous)
GG/CS**

To note the discharge of conditions applications

R/87 PLANNING APPLICATIONS

18/03542/LBC Kennet House Sheet Road Ludlow SY8 1LJ Conversion of outbuilding and single storey extension to provide holiday let/annex accommodation including insertion of roof lights

**RESOLVED (unanimous)
GG/CS**

To Object

The plans should not have been validate because they do not contain sufficient information to show the impact of development on the whole of the listed building.

Councillor Sheward left the meeting briefly at 7.06pm and returned at 7:07pm with a member of the public.

R/88 18/03344/TCA 46 Gravel Hill Ludlow Shropshire SY8 1QR Fell 1 no southern beech within Ludlow Conservation Area

Members noted information and advice from Ludlow Town Council Volunteer tree officer that explained that the tree has already been felled for safety reasons.

RESOLVED (unanimous)
GG/CS

No objection

R/89 **18/03554/FUL Erection of a Garden Temple**

RESOLVED (unanimous)
GG/TM

No objection

R/90 **18/03238/LBC Church Inn Church Street Ludlow Shropshire SY8 1AW Internal alterations including removal and replacement of partition walling to re-configure letting bedrooms**

RESOLVED (unanimous)
GG/CS

No objection subject to Conservation Officers confirming that there is disruption or removal of anything that constitutes the historic fabric of the building.

Members wish to state that the plans validated by Shropshire Council do not show the full extent of the layout of the building. Members consider submission of partial plans to be poor practice because it could be misleading and impair good decision making.

R/91 **18/03807/LBC 25 Broad Street Ludlow Shropshire SY8 1NJ Alterations in association with conversion of utility room to create toilet and shower**

RESOLVED (unanimous)
RJ/GG

No objection

R/92 **18/03843/TCA Ludlow Mascall Centre Lower Galdeford Ludlow Shropshire SY8 1RZ Remove 1 no ash within Ludlow (Galdeford) Conservation Area**

RESOLVED (unanimous)
GG/MC

To Object because the application lacked any evidence of damage to the drains and tarmac. The plans were inadequate as they did not show of the relative positions of all the trees on the site.

Members requested advice from Tree Officer, Dougald Purce on condition of tree.

R/93 18/03845/TCA Castle Walk House Linney Ludlow Shropshire SY8 1EG
Fell 2 no Lawson Cypress within Ludlow Conservation Area

RESOLVED (unanimous)
GG/CS

No objection

R/94 18/03829/TCA Knole Lodge Linney Ludlow Shropshire SY8 1EE Fell 1 no
Yew with Ludlow Conservation Area

RESOLVED (unanimous)
GG/DL

To Object because members felt they needed more information from Shropshire Council's Tree officer regarding the condition of the tree as yew trees are often protected under a Tree Preservation Order

Members would like to reconsider the application once further evidence is provided.

R/95 OFF-STREET PARKING PLACES ORDER CONSULTATION

RESOLVED (unanimous)
GG/MC

- i) To thank Shropshire Council for reconsidering the items regarding market traders and guest house parking.
- ii) To restate concerns that changing Castle Street car park from a short stay to a long stay car park will have a significant detrimental impact on businesses and tourism in Ludlow because it will stifle the turnover of cars in a small town centre car park.

R/96 ON-STREET PARKING PLACES ORDER CONSULTATION**RESOLVED (unanimous)****GG/TM****RESIDENTS PARKING PERMITS**

- i) Ludlow Town Council does not support one parking permit per premises because the majority of the houses in Ludlow town centre do not have off road parking and have no alternative to on-street residents parking. It is inconceivable to expect family households in a rural area with poor transport links to have only one car per household.
- ii) In their comments previously submitted to Shropshire Council, Ludlow Town Council stated that their concerns were with the widespread abuse of the system including non-residents vehicles displaying residents parking permits.

The remedy suggested by Ludlow Town Council was to ensure that:

- The vehicle was registered to the property – to be evidenced by the logbook – {VRM}
 - Only a single vehicle should be registered on each parking permit.
- iii) Ludlow Town Council is in agreement that each property shall be entitled to receive up to 2900 hrs visitor parking; and visitor parking without an existing parking permit for the address will be £5 per annum.

R/97 SHROPSHIRE COUNCIL HIGHWAYS – RISK BASED APPROACH CONSULTATION**RESOLVED (unanimous)****GG/MC**

Ludlow Town Council felt that the risk based approach would fail if it was used as a way of cutting costs.

The current standard of road surface and repair standards is poor and needs to be improved. It was felt that poor quality road surfaces were an unacceptable risk and cause of accidents.

To be effective the risk based approach would need to be actioned within an appropriate timescale, and whilst Shropshire Council have identified timescale categories for their risk based approach. There is no evidence that the risks are being appropriately classified, and therefore action is not taking place within an appropriate timescale.

Ludlow Town Council feel that Shropshire Council have not adequately considered their approach to risk assessments. The present service of highway maintenance including repairing potholes is inadequate and any reduction in this service would be completely unacceptable.

R/98 **SHROPSHIRE COUNCIL HACKNEY CARRIAGE AND PRIVATE HIRE LICENSING POLICY REVIEW**

RESOLVED (unanimous)
GG/RJ

Supported by Ludlow Town Council.

However, it is important that implementation of accessibility legislation in rural areas, where access to public transport is poor / non-existent, does not unreasonably increase the overheads incumbent on a licenced taxi businesses.

R/99 **SHROPSHIRE COUNCIL REMOVAL OF THE EXISTING FIVE HACKNEY CARRIAGE ZONES**

RESOLVED (unanimous)
GG/MC

Supported by Ludlow Town Council.

R/100 **SHROPSHIRE COUNCIL STATEMENT OF LICENSING POLICY 2019-2024**

RESOLVED (unanimous)
GG/DL

To welcome and commended the statement and the procedures. This is good implementation of the legislation that actively requires applicants to provide adequate and detailed information to enable sound licencing decisions.

R/101 **GREEN SHROPSHIRE XCHANGE (GSX) DRAFT STRATEGY.**

RESOLVED (unanimous)
GG/RJ

To contact info@greenshropshireexchange.org.uk and advise that Ludlow Town Council would like to be informed of developments at all stages of devising and implementing a strategy for electric recharging stations in South Shropshire.

R/102 PEDESTRIAN FOR CASTLE STREET PUBLIC TOILET SIGNAGE

RESOLVED (unanimous)

GG/RJ

To purchase one sign as per specified, size, design and information to be installed on the lamp post adjacent to the holly tree in the vicinity of the war memorial.

To monitor feedback to ascertain if one sign is sufficient.

To provide an update to the originator of the request for additional signage.

R/103 LUDLOW 10K FEEDBACK

RESOLVED (unanimous)

GG/TM

To thank the organisers for their hard work for a very well attended event. The organisation of the event was exemplary and the organisers had thoroughly tidied up after the event.

The only concern raised was that the crowd barriers were cable tied together, which could prevent quick access by the emergency services attending an incident, and therefore this practice should not be repeated at future events.

However, as previously stated Ludlow Town Council felt the overall organisation was excellent.

R/104 ROAD CLOSURES

RESOLVED (unanimous)

GG/RJ

To note Road Closure at Station Drive Ludlow outside Railway Station 25th August - 26th August 2018 for works on Network Rail Footbridge by Network Rail Infrastructure Ltd from Saturday - Sunday 22:00 - 08:00

R/105 GRANT APPLICATIONS FEEDBACK

RESOLVED (unanimous)

RR/RJ

To note feedback on the Great Get Together Project

Meeting closed at 8.10 pm

Chairman

Date

NB: Closed Session minutes will not be issued