

MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 2nd DECEMBER 2019** at **7.00PM**

PF/72 PRESENT

Chairman: Councillor Cobley
Councillors: Clarke, Garner, Gill, Lyle, Mahalski, O'Neill, Parry, Smithers
Officers: Gina Wilding, Town Clerk
 Lucy Jones, Senior Finance Officer

PF/73 HEALTH & SAFETY

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

PF/74 RECORDING OF MEETINGS

The Chairman notified those present that under the Openness of Local Government Regulations 2014, recording and broadcasting is permitted during public session of Council Meetings.

PF/75 APOLOGIES

Apologies for absence were received from Councillors Ginger, Perks, Pote and Sheward.

Councillor O'Neill entered the meeting at 7.03pm

PF/76 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None declared

Declaration of Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Parry	9	Ludlow in Bloom

Declarations of Personal Interest

None declared

PF/77 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/78 UNITARY COUNCILLORS SESSION

Unitary Councillor Viv Parry, Ludlow South, informed the Committee that she had been contacted by a resident of Greenacres and informed that site traffic had begun using Foldgate Lane today. She added that she had contacted Shropshire Council as this was not permitted in their planning permission.

Unitary Councillor Parry stated that Shropshire Council were putting together a Rural Strategy, which the Town Council should be commenting on as it includes parishes paying for more services.

PF/79 MINUTES

RESOLVED (8:0:1) AC/JS

That the minutes of the Policy and Finance Committee meeting held on 21st October 2019, be approved as a correct record and signed by the Chairman.

PF/80 ITEMS TO ACTION

The Chair thanked staff for actioning the items from previous meetings.

RESOLVED (Unanimous) AC/JS

That the items to action be noted.

PF/81 FINANCE INFORMATION

RESOLVED (Unanimous) AC/JS

That the Cash Book Payments, Income and Reconciliation; Barclaycard Statements; PayPal Payments, Income and Reconciliation and Petty Cash Payments, Income and Reconciliation for October 2019; and the Mayor's Charity Payments, Income and Reconciliation and Public Sector Deposit Fund Payments, Income and Reconciliation for September and October, be received.

PF/82 PUBLIC WORKS LOAN BOARD

The Chairman stated that as per the advice in the agenda the increase in loan rates would only impact any new loans the Council takes out.

RESOLVED (Unanimous) AC/JS

That the information on the increase of Public Works Loan Board interest rates be noted.

PF/83 2ND QUARTER FINANCIAL INFORMATION

RESOLVED (Unanimous) AC/JS

That the 2nd Quarter Income and Expenditure Report and Exceptions Report be received.

PF/84 POLICY REVIEW – ADVERTISING POLICY

Councillor Cobley queried the use of notice boards and if their use is monitored. The Town Clerks stated that the majority of Council's notice boards are locked and not available for public use without Council permission. The Henley Road notice board is the only one that is available to all and is treated as an open community board.

RESOLVED (Unanimous) AC/EG

That the Advertising Policy be amended to include electronic/social media advertising, reference to General data Protection Regulations and the Advertising Standards Code and then be brought back to Policy and Finance Committee.

PF/85 WEST MERCIA ENERGY

The Chairman advised that currently West Mercia Energy does not have set green energy credentials as they purchase energy in bulk from the current cheapest supplier, therefore suppliers change regularly.

RESOLVED (Unanimous) AC/JS

That the West Mercia Energy price update be received.

The meeting closed at 7.26pm.

Chairman

Date

N.B. No Closed Session Minutes will be issued for this meeting.