



**Declarations of Personal Interest**

| <u>Member</u>    | <u>Item</u> | <u>Reason</u>                                |
|------------------|-------------|--|
| Councillor Parry | 11a         | Honorary member of the Residents Association |

**PF/61 PUBLIC OPEN SESSION (15 minutes)**

There were no members of the public or press present.

**PF/62 UNITARY COUNCILLORS SESSION**

Unitary Councillor Viv Parry, Ludlow South,

**PF/63 MINUTES**

**RESOLVED (8:0:1) AC/GG**

That the minutes of the Policy and Finance Committee meeting held on 9<sup>th</sup> September 2019, be approved as a correct record and signed by the Chairman.

**PF/64 ITEMS TO ACTION**

The Chair thanked staff for actioning the items from previous meetings.

**RESOLVED (Unanimous) AC/GG**

That the items to action be noted.

**PF/65 FINANCE INFORMATION**

The Mayor thanked Councillor's for their support of the Mayor's Charity Motown and Northern Soul Evening, which was one of the year's most successful events.

**RESOLVED (Unanimous) AC/GG**

That the Cash Book Payments, Income and Reconciliation; Barclaycard Statements; PayPal Payments, Income and Reconciliation; and Petty Cash Payments, Income and Reconciliation for August and September 2019, and Mayor's Charity Payments, Income and Reconciliation for August 2019, be received.

**PF/66 BUDGET CONSULTATION**

Councillor Ginger stated that this document provided useful information on the budget for both the public and Councillors, and it will ask some of the requests for further information submitted at the Annual Town Meeting.

Councillor Parry thanked the Town Clerk for putting together such an informative document.

**RECOMMENDED (Unanimous) GG/AC**

That the Budget Consultation be approved and published.

Councillor Pote left the meeting at 7.19pm

**PF/67 SHROPSHIRE COUNCIL CONSULTATIONS**

**Amendments to Shropshire Council Parking Strategy**

Councillor Ginger queried the phrase “local councillor” in the consultation and whether this referred to the Unitary Councillors or Town Councillors. He added that many properties within the On Street Residents Parking Scheme Area were not included on the parking system and were therefore unable to obtain permits.

**RECOMMENDED (Unanimous) AC/TG**

That Ludlow Town Council respond to the consultation as follows:-

- a) The Council’s previous representations on these matters be reiterated;
- b) That Shropshire Council ensure that all properties within the Red and Blue Zones are included on the parking system;
- c) That the Town Council supports the allocation of two residents parking permits per property;
- d) That while the Town Council does support a concession for holiday let properties it considers this preferential treatment over other businesses in the town and asks that Shropshire Council consider extending this concession to all businesses in the on street residents parking scheme area.

Councillor Pote rejoined the meeting at 7.30pm

**PF/68 Removal of 75 BT Payphones**

Councillor Sheward expressed his views of how essential payphones are in the town to negate the effect of poor mobile phone signal coverage/loss of signal.

**RESOLVED (8:0:1) AC/RP**

That the resolution made by Representational Committee on the 16<sup>th</sup> October 2019 be noted and supported:-

**R/188 PAYPHONE CONSULTATION**

**RESOLVED (unanimous)**  
**GG/RJ**

*To support the removal of four pay phones:-*

- i. Old Street, Ludlow*
- ii. subway Sheet Road, Ludlow*

- iii. *Parys Road, Ludlow*
- iv. *Henley Road (East Hamlet), Ludlow*

**PF/69 POLICY – INTERNET USE POLICY**

The Town Clerk explained that references to fax were to be removed from the policy as the Council does not have any fax capabilities.

**RECOMMENDED (Unanimous) AC/MC**

That:-

- a) The policy include a reference to the supporting policies, Social Media Policy, GDPR and Computer Misuse Regulations;
- b) Paragraph 2.3 be amended to read “unauthorised hacking”;
- c) All references to “Fax” be deleted;
- d) The Policy be signed by all members of staff to certify that they have read, understood and will abide by the policy;
- e) Paragraph 2.1 be amended to read:-  
“The Council recognises that reasonable use of computer facilities to communicate brief personal non-offensive messages during breaks is acceptable and is a privilege that the Council is prepare to allow, but the amount of time spent much not be abused or it will be stopped. Exceptions may be made in emergency circumstances which should be notified to the Town Clerk.”;
- f) The punctuation is paragraph 2.3 be corrected;
- g) Subject to the above amendment the Internet Use Policy be adopted.

**PF/70 RURAL SERVICES NETWORK**

The Mayor stated that although the group seem to have many worthy aspirations, they have no tangible power to implement these goals. Therefore he cannot see the benefit to the town.

**RESOLVED (Unanimous) GG/CS**

That Ludlow Town Council does not join the Rural/Market Towns Group at this time, but request to be kept up to date on the bodies work to possibly reconsider at a later date.

**PF/71 CIVIC VISITS**

**RESOLVED (Unanimous) AC/GG**

That the Mayor and Deputy Mayor be thanked for attending these Civic Events and the lists be noted.

The meeting closed at 7.53pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

N.B. No Closed Session Minutes will be issued for this meeting.