

## MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 11<sup>th</sup> FEBRUARY 2019** at **7.00PM**

### **PF/94     PRESENT**

Chairman:                      Councillor Cobley

Councillors:                 Clarke, Garner, Gill, Mahalski, O'Neill, Parry, Perks, Sheward, Smithers

Officers:                      Lucy Jones, Senior Finance Assistant

### **PF/95     HEALTH & SAFETY**

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **PF/96     APOLOGIES**

Apologies for absence were received from Councillor Ginger.

### **PF/97     DECLARATIONS OF INTEREST**

#### **Disclosable Pecuniary Interests**

None declared

#### **Declaration of Conflicts of Interest**

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Parry	9	Ludlow in Bloom

#### **Declarations of Personal Interest**

<u>Member</u>	<u>Item</u>	<u>Reason</u>
Councillor Perks	9a	Bench restoration
	11	Knows business owner
	12	Used Ophthalmology Service
Councillor Cobley	11	Knows business owner
	12	Used Ophthalmology Service
Councillor Sheward	11	Knows business owner through LCAAC
	12	Used Ophthalmology Service
Councillor O'Neill	12	Used Ophthalmology Service
Councillor Parry	11	Knows business owner
	12	Used Ophthalmology Service
Councillor Clarke	11	Knows business owner

**PF/98 PUBLIC OPEN SESSION (15 minutes)**

There were no members of the public or press present.

**PF/99 UNITARY COUNCILLORS SESSION**

Unitary Councillor Parry, Ludlow South was present at the meeting but did not make a statement.

**PF/100 MINUTES**

Councillor Perks asked if it would be useful to note in the closed session minutes the legal precedent that had been set in regards to the Mayfair Showmans Guild, in that they set the who supplies the Ludlow Mayfair and the ride layout and therefore the Council cannot seek tenders from other suppliers.

**RESOLVED (Unanimous) AC/GP**

That the open and closed session minutes of the Policy and Finance Committee meeting held on 14<sup>th</sup> January 2019, be approved as a correct record and signed by the Chairman.

**PF/101 ITEMS TO ACTION**

The Chairman thanked staff for actioning the items from previous meetings.

**RESOLVED (Unanimous) AC/MC**

That the items to action be noted.

**PF/102 FINANCE INFORMATION**

**RESOLVED (Unanimous) AC/TG**

That the Cash Book Income and Expenditure report, Reconciliation and Barclaycard Statements, PayPal Payments, Income and Reconciliation; and Mayor's Charity Payments, Income and Reconciliation for January 2019, be received.

**PF/103 3<sup>RD</sup> QUARTER INCOME AND EXPENDITURE**

**RESOLVED (Unanimous) AC/TG**

That the 3<sup>rd</sup> Quarter Income and Expenditure Report and Exceptions report, be received.

**PF/104 POLICIES**

**Street Trading Policy**

**RECOMMENDED (Unanimous) AC/GP**

That:-

- a) The additional paragraphs 12 and 13 in Appendix B of the Street Trading Policy be approved.
- b) The wording “and that all trade waste be removed from the pitch by the trader” be added to paragraph 6 in Appendix B.
- c) The amended Street Trading Policy be adopted.

**PF/105 DEBT**

**RECOMMENDED (Unanimous) GP/AC**

That the debt of the dissolved company The Church Inn (Ludlow) Ltd, of £122.56, be written off.

**PF/106 NHS CONSULTATION**

**RESOLVED (Unanimous) CS/GP**

That:-

- a) The consultation be noted.
- b) Ludlow Town Council comments on the consultation that the Ludlow Eye Clinic is very important to the town and that currently most patients are referred to Hereford from Ludlow.
- c) The consultation be added to the Ludlow Town Council website.

**PF/107 WME UPDATE**

**RESOLVED (Unanimous) AC/GP**

That the WME update be noted.

The meeting closed at 7.40pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

N.B. No Closed Session Minutes will be issued for this meeting.