



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
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Despatch date: 5th April 2017

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on
Monday 10th April 2017 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 27th February 2017** (Open and Closed Session)
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on 27th February 2017

ITEM	Attachment	Page No.
8. FINANCE INFORMATION		
To receive:-		
a) Payments – January & February 2017	8a	9
b) Income – January & February 2017	8b	21
c) Reconciliation – January & February 2017	8c	27
d) Barclaycard Statement – December, January & February 2017	8d	29
e) Paypal – Payments, Income & Reconciliation – January & February 2017	8e	33
f) Mayor’s Charity – Payment, Income & Reconciliation – January & February 2017	8f	41
9. INSURANCE REVIEW		
a) To note that the risk review is currently being actioned by staff	9a	55
b) To approve the amended insurance valuations	9b	69



c)	To approve the amendments to the Lone Worker Policy	9c	73
10.	ECONOMIC GROWTH STRATEGY CONSULTATION To consider and respond to the consultation	10	
11.	INDOORS LEISURE FACILITIES STRATEGY To consider and respond to the consultation	11	
12.	SHROPSHIRE COUNCIL STREET TRADING POLICY To note the policy	12	
M e m b e r s h i p			
List of Members of the Policy & Finance Committee			
Councillors Cobley (Chairman); Gill (Vice Chairman); Clarke; Draper; Ginger; R. Jones; Kemp; Lyle; J. Newbold; Parry; Perks; Sheward; Smithers			
Notes			
The next Policy & Finance Committee meeting will be held on 12 th June 2017			