



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 4<sup>th</sup> January 2017**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in **The Guildhall, Mill Street, Ludlow**  
on 9<sup>th</sup> January 2017 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Budget Considerations & Recommendations
- Fees
- Buttercross Clock

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

## 3. Declarations of Interests

*Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.*

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** – To approve as a correct record and sign the open minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 21st NOVEMBER 2016**.

'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)

***Members are reminded:***

*All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.*

*All Committee minutes must be received without discussion or debate.*

7. **Items to Action** - To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 21st NOVEMBER 2016**.

	<b>ITEM</b>	<b>Attachment</b>	<b>Page No</b>
8.	<b>BUDGET RECOMMENDATIONS &amp; CONSIDERATIONS</b> To consider the report regarding budgetary recommendations	8.	19
9.	<b>BUTTERCROSS CLOCK</b> To note the report on recent works to the Buttercross Clock	9.	57



<b>10. THANK YOU LETTERS</b>	<b>10.</b>	<b>59</b>
To note the Thank you letters received from the Seniors Christmas Party		
<b>11. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>	
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
<b>12. VAN COSTS</b>	<b>12.</b>	<b>63</b>
To consider quotes for Council vehicles		
<b>13. ALLOTMENTS</b>	<b>13.</b>	<b>91</b>
To note the response from the Chairman of Wigley Fields Allotments		

### M e m b e r s h i p

List of Members on the Services Committee

Councillors R Jones (Chairman); Clarke (Vice-Chairman), Cobley, Draper, Gill; Ginger, Kemp, Lyle; J Newbold, S Newbold, Parry and Smithers.

### Notes

The next Services Committee meeting will be held on 20<sup>th</sup> February 2017