



MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 14th DECEMBER 2016** at 7pm.

R/535 PRESENT

- Chair: Councillor Ginger
- Councillors: Councillor Clarke, Draper, Gill, R Jones, Kemp, Lyle, Sheward, Smithers
- Officers: Gina Wilding, Town Clerk
Stephanie Williams, Admin Assistant
- Also attending: Ben Williscroft Shropshire Council Conservation Officer

R/536 HEALTH & SAFETY

The Chairman informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/537 APOLOGIES

None received

R/538 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of interest

Cllr	Item	Reason
Clarke	16/05215/FUL	Health and Safety Consultant for Shukers

Personal Interest

Cllr	Item	Reason
All Councillors	16/05196/FUL	Knows the applicant
Ginger	Item 15	Business owner in Corve Street
Lyle	16/05464/TCA 16/05508/CPL	Knows the applicant Knows the applicant

	16/04884/LBC Item 15 Item 16 Item 18	Knows the applicant Member of Ludlow 21 Member of The Friends of Whitcliffe Common Knows Local to Ludlow members
Smithers	Item 15	LTC representative on Ludlow 21
Sheward	16/04804/FUL	Knows the applicant
Clarke	16/05215/FUL Item 18	Health and Safety Consultant for Shukers Rents office space from Local to Ludlow HQ
Draper	16/05215/FUL	Neighbouring business
Gill	Item 16	Member of The Friends of Whitcliffe Common

R/539 PUBLIC OPEN SESSION (15 minutes)

There was one member of the public present.

R/540 LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION

There were no Unitary Councillors present.

**R/541 MINUTES
RESOLVED (7:0:1)
GG/DL**

That the minutes of the Representational Committee meeting held on Wednesday 19th October 2016 be approved as a correct record and signed by the Chairman.

R/542 ITEMS TO ACTION

The Chairman thanked staff for completing the items to action.

RESOLVED (unanimous)
GG/RJ

To note the items to action

**R/543 LUDLOW CONSERVATION AREA ADVISORY COMMITTEE (LCAAC)
RESOLVED (unanimous)
GG/RS**

To note the agenda of Wednesday 16th November 2016 and the agenda of meeting held on 14th December 2016.

**R/544 SUSPEND STANDING ORDERS
RESOLVED (unanimous)
GG/RJ**

To suspend Standing Order to move an item forward on the agenda

R/545 **CORVE STREET BUS SHELTER**

The Chair invited Denise Thompson, Chair of the Sustainable Transport Group and a member of Ludlow 21 to address members on the proposed bus shelter on Corve Street Ludlow.

The provision of a bus shelter in this well used bus stop would encourage more people to use public transport. The general consensus of the public that have been consulted were in support as this is a bus stop is exposed to weather conditions. Mrs Thompson had previously attended the Ludlow Conservation Area Advisory Committee meeting who support the proposed bus shelter along with the In and Out of Ludlow Forum. Ludlow 21 appreciate there are design limitations due to the space available and the conservation area and would consult the Conservation Officer and Highways and put forward a suitable proposal to Ludlow Town Council.

R/546 **REINSTATE STANDING ORDERS**
RESOLVED (unanimous)
GG/MC

To reinstate Standing Orders

R/547 **NOTICES OF PLANNING DECISIONS FROM SHROPSHIRE COUNCIL**
SHROPSHIRE COUNCIL DECISIONS
RESOLVED (unanimous)
GG/JS

That the decisions be noted

<u>ITEM</u>	<u>STATUS</u>
Item	Status
12/04328/OUT	PENDING
14/02846/OUT	PENDING
15/04599/LBC	PENDING
15/05049/FUL	PENDING
15/05125/DEM	UNKNOWN
15/05374/LBC	REGISTERED
15/05373/FUL	REGISTERED
15/05013/FUL	REGISTERED
15/05542/FUL	PENDING
16/00221/FUL	PENDING
15/05373/FUL	PENDING
16/00426/FUL	REGISTERED
16/00436/FUL	REGISTERED
16/00840/TCA	REGISTERED
16/01156/FUL	PENDING
16/01267/TCA	PENDING
16/01200/TCA	PENDING

16/01172/ADV	PENDING
16/01067/FUL	PENDING
16/01182/FUL	PENDING
16/00761/FUL	PENDING
16/01015/FUL	PENDING
16/00788/REM	PENDING
16/01767/DIS	PENDING
16/02094/TCA	PENDING
16/02345/FUL	PENDING
16/01156/FUL	PENDING
16/02530/FUL	PENDING
16/02945/TCA	PENDING
16/02321/LBC	PENDING
16/02163/FUL	PENDING
16/02587/TCA	PENDING
16/00788/REM	PENDING
16/03766/TCA	PENDING
16/03787/DIS	PENDING
16/03159/FUL	PENDING
16/03160/LBC	PENDING
16/03372/VAR	PENDING
16/03315/LBC	PENDING
16/03314/FUL	PENDING
16/03498/FUL	PENDING
16/03003/TCA	PENDING
16/04431/TCA	PENDING
16/04381/TCA	PENDING
16/03798/FUL	PENDING
16/04247/TCA	PENDING
16/04185/FUL	PENDING
16/04716/VAR	PENDING
16/04540/TCA	PENDING
16/04864/FUL	PENDING
16/04885/TPO	PENDING
16/04881/FUL	PENDING
16/04922/TPO	PENDING
16/04545/VAR	PENDING
16/04706/FUL	PENDING
16/03798/FUL	PENDING
16/03798/FUL	PENDING
16/03892/LBC	PENDING
16/04779/FUL	PENDING
16/05213/FUL	PENDING
16/05215/FUL	PENDING
16/04884/LBC	PENDING
16/04482/FUL	PENDING

R/548 SHROPSHIRE COUNCIL DECISIONS

Shropshire Council's Conservation Officer clarified to members with regard to 16/03892/LBC Victory House, Mill Street, Ludlow that grey was an acceptable

colour for a Georgian building, although the grey proposed for the exterior of the building was too dark in relation to the existing street scene therefore a compromise had been made with the developers for a lighter shade of grey to be used on the exterior.

RESOLVED (unanimous)
GG/RS

That the decisions be noted

<u>ITEM</u>		<u>STATUS</u>
Item	Address	Decision
16/04685/TCA	11 Corve Street Ludlow SY8 1Da	NO OBJECTION
16/03891/FUL	Victory House 8 Mill Street Ludlow SY8 1AZ	GRANTED
16/03892/LBC	Victory House 8 Mill Street Ludlow SY8 1AZ	GRANTED
16/04185/FUL	River Cross Gables Temeside Ludlow SY8 1JT	GRANTED
16/03854/FUL	92 Green Acres Ludlow SY8 1LZ	GRANTED
16/04953/AMP	Foldgate House Steventon Road Ludlow SY8 4BN	GRANTED
16/04540/TCA	Brand House 2 Brand Lane Ludlow SY8 1NN	NO OBJECTION
16/04856/TCA	Manna Oak 14 Mill Street Ludlow SY8 1BG	NO OBJECTION
16/04886/TCA	1 & 2 Chandlers Close Ludlow SY8 1SB	NO OBJECTION
16/05000/AMP	Proposed Development at Church Walk Ludlow	GRANTED

R/549 **DISCHARGE OF CONDITIONS APPLICATIONS**
RESOLVED (unanimous)
GG/PK

That the applications be noted.

PLANNING APPLICATIONS

R/550 **16/04804/FUL Llewa Lower Galeford Ludlow SY8 1RZ**
RESOLVED (unanimous)
GG/PD

No objection

R/551 **16/05213/FUL Bringewood Burway Lane Ludlow SY8 1DT**
RESOLVED (unanimous)
GG/DL

No objection

R/552 **16/05196/FUL Brook Cottage Fishmore Road Ludlow**
RESOLVED (unanimous)
GG/PD

No objection

R/553 **16/05464/TCA 42 Mill Street Ludlow SY8 1BG**
RESOLVED (unanimous)
GG/DL

No objection

R/554 **16/05403/FUL 23 Townsend Close Ludlow SY8 1UN**
RESOLVED (unanimous)
GG/PD

No objection

R/555 **16/04884/LBC 18 Broad Street Ludlow SY8 1NG**

RESOLVED (unanimous)
GG/JS

No objection

Subject to the Conservation Officer liaising with the applicant to ensure:

- The handrails are made of wrought iron
- The design is bespoke
- Clarification of how and where the handrails are fixed to the building.
- Historic detail and health and safety are fully considered regarding the fixing of the railing to the pilaster.

R/556 **16/05559/FUL St. Laurence School, Jockey Fields Ludlow**
RESOLVED (unanimous)
GG/PD

No objection

R/557 **16/05215/FUL Shukers Parys Road Ludlow**

RESOLVED (3:1:5)
PD/CS

No objection

R/558 **16/05582/AMP Linney House Linney Ludlow**
RESOLVED (unanimous)
GG/TG

That members were disappointed and dismayed with the unlawful removal of the trees and that subsequent action from Shropshire Council seemed to endorse the unlawful removal which was to the detriment of public amenity. Members would expect the rest of the agreement to be enforced by Shropshire Council.

R/559 **16/05563/AMP Pellow House Old Street Ludlow**
RESOLVED (unanimous)
GG/JS

No objection

R/560 **16/05508/CPL Sunniva Bromfield Road Ludlow SY8 1DR**
16/05570/CPL 2 Henley Orchards Ludlow SY8 1TN
RESOLVED (unanimous)
GG/CS

That the Certificate of Permitted Development applications were noted.

R/561 **18 Temeside Ludlow- Inn on the Ford**
RESOLVED (unanimous)
GG/RS

Members noted that Shropshire Council Officers are currently in discussion with the owners of 18 Temeside Ludlow to ensure that all planning permissions are in place or obtained.

R/562 **Rose and Crown Church Street Ludlow**

The Conservation Officer updated members on the current situation with the breach of planning by Joules Brewery, owners of the Rose and Crown. Following the inspection by Shropshire Council's Public Protection regarding the external extractor flue, Joules have now installed an internal flue with minimal harm to the historic listed building.

In the New Year the Conservation Officer will give the statutory notice period to Joules Brewery for the submission of accurate plans to Shropshire Council.

RESOLVED (7:1:1)
GG/RJ

Members requested that the Conservation Officer update the committee in the New Year.

R/563 **Church Inn Church Street Ludlow**

The Conservation Officer updated members on the Church inn which opened for business on the 8th December. He will be checking that all conditions have been adhered to and will report back to the committee in the New Year.

RESOLVED (8:1:0)
GG/RJ

Members requested that the Conservation Officer report back to the committee in the New Year if there are any issues to report.

R/564 **CORVE STREET BUS SHELTER**

The Conservation Officer informed members that there has been extensive discussions with the Ludlow Area Advisory Committee and Ludlow Civic Society on the design of the bus shelter proposed for Corve Street. The design should be simple with open sides for free flow of pedestrians and in keeping with the Conservation Area.

The Chairman informed members that the proposed shelter must be in compliance with Shropshire Council's Highways regulations.

The Ludlow Town Council budget for street furniture for 2017-2018 is £1500 and that 75% of the cost of the bus shelter can be reclaimed from Shropshire Council while the funds are available.

RESOLVED (unanimous)
PD/DL

Members requested that Ludlow 21 submit a definite design for a bus shelter suitable to the area and within the constraints of Highways regulations to the Representational Committee and the Conservation Officer.

R/565 **SHROPSHIRE WILDLIFE TRUST**

Shropshire Wildlife Trust decided that one tree should be retained and one should be felled.

RESOLVED (unanimous)
GG/JS

To apply for a Tree Protection Order to Shropshire Council on both oak trees. In the light of Shropshire Wildlife Trusts decision that one tree warranted saving Ludlow Town Council propose that the amenity value of both trees are equal and both trees should be protected by a Tree Preservation Order.

R/566 **ADVICE NOTICE**
RESOLVED (unanimous)
PD/RS

Members noted the advice note.

R/567 **PAVEMENT PERMITS – Local to Ludlow 4 Castle Square Ludlow**
RESOLVED (unanimous)
GG/PD

No objection

Subject to Shropshire Council enforcing that the pavement permit area is adhered to and does not extend beyond the 3.2m x 0.7m.

R/568 **PUBLIC OPEN SPACE QUESTIONNAIRE**
RESOLVED (unanimous)
GG/RS

Members completed the Open Space Questionnaire (attached) and requested that the amendments relating to Public Open Spaces owned by Ludlow Town Council, owned by other organisations, out of parish open spaces and unidentifiable open spaces are sent to Shropshire Council.

R/569 **ROAD CLOSURE**
RESOLVED (unanimous)
GG/PD

That the road closure in Julian Road – Severn Trent – 23/01/2017-25/01/2017 be noted.

R/570 **MANAGING PLANNING ENFORCEMENT ENQUIRIES**
RESOLVED (unanimous)
GG/PD

That the information from Shropshire Council be noted.

Meeting closed at 8.26pm

Chairman

Date

NB: No Closed Session minutes will be issued

