



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
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Despatch date: 8th June 2016

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on
Monday 13th June 2016 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 11th April 2016** (Open and Closed Session)
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on 11th April 2016

ITEM	Attachment	Page No
8. FINANCE INFORMATION		
To receive:-		
a) Payments – March 2016	8a	
b) Income – March 2016	8b	
c) Reconciliation – March 2016	8c	
d) Barclaycard Statement – March 2016	8d	
e) Paypal – Payments, Income & Reconciliation March 2016	8e	
f) Mayors Charity – Payment, Income & Reconciliation March 2016	8f	
9. 4th QUARTER		
a) Income and Expenditure Report	9a	
b) Exceptions Report	9b	



10. POLICIES	
10a) To review and readopt the Castle Gardens Policy	10a
10b) To adopt the Environmental Policy	10b
11. NATIONAL SALARY AWARD 2016-2018	11
To adopt the NJC pay scales for 2016-18	
12. STAFF AND COUNCILLOR EXPENSES	12
To adopt the mileage rate payable	
	13
13. PROPOSED ACADEMY STATUS	
To consider the consultation on the proposal on Academy Status for Ludlow Infant and Ludlow Junior Schools	
14. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
	15
15. CEMETERY ELECTRIC CONTRACT	
To consider the electricity contract analysis for the cemetery and make a recommendation to Council	
M e m b e r s h i p	
List of Members of the Policy & Finance Committee	
Councillors Cobley (Chairman); Gill (Vice Chairman); Clarke; Draper; Ginger; R. Jones; Kemp; Lyle; J. Newbold; Parry; Sheward; Smithers	
Notes	
The next Policy & Finance Committee meeting will be held on 18 th July 2016	