



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
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Despatch date: 1st June 2016

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held
in **The Guildhall, Mill Street, Ludlow**
on 6th June 2016 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- Peace Memorial
- Wheeler Road Play Area
- Cemetery House

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Apologies

3. Declarations of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** – To approve as a correct record and sign the open minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 4th APRIL 2016**.

7. **Items to Action** - To note the items to action sheet from the previous Services Committee Meeting held on **MONDAY 4th APRIL 2016**.

	ITEM	Attach ment	Page No
8	MARKET ELECTRIC To receive the Market electric period of monitoring of usage for March 2016	8	19
9	VAN REPLACEMENT To consider an options report	9	21
10	WHEELER ROAD PLAY AREA RESURFACING To receive a report from the Town Clerk	10	23
11	PEACE MEMORIAL To receive an update from the Ludlow War Memorial Fund	11	35



12	CEMETERY HOUSE	12	39
	To consider a request from the tenants of Cemetery House		
13	BENCHES	13	61
	To note an update from Councillor Perks regarding the maintenance of benches		
14	LUDLOW IN BLOOM	14	
	a) To note the minutes of meetings on 31 st March 2016 & 13 th April 2016 and consider that:		63
	i) The minutes refer to a bench round the tree at Lower Corve Street but no specification for approval is included		
	ii) The minutes state that the quotes will be examined by the Town Council and they will decide to whom the work is awarded		
	b) To note the specification for Castle St Car Park works		67
	c) To note a sponsorship letter		69
	d) To consider permitting a market on Tuesday 20 September 2016		
15	FAIRTRADE BED	15	71
	To receive a verbal update from the Direct Labour Force Supervisor		

M e m b e r s h i p

List of Members on the Services Committee

Councillors R Jones (Chairman); Clarke (Vice-Chairman), M Jones, Cobley, Draper, Gill; Ginger, Kemp, Lyle; J Newbold, S Newbold, and Smithers.

Notes

The next Services Committee meeting will be held on 11th July 2016