

MINUTES

Minutes of a meeting of the **POLICY AND FINANCE COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 18th JANUARY 2016** at **7.00PM**

PF/85 PRESENT

Chairman: Councillor Cobley

Councillors: Clarke, Ginger, Jones, Kemp, J. Newbold, Parry, Smithers and Sheward

Officers: Gina Wilding, Town Clerk
Lucy Jones, Finance Officer

Also Attending: Councillor G. Perks

PF/86 HEALTH & SAFETY

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

PF/87 APOLOGIES

Apologies for absence were received from Councillors Draper, Gill and Lyle.

PF/88 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
None.

Declaration of Conflicts of Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
G. Ginger	8	Town business owner – Christmas Lights

Declarations of Personal Interest

<u>Member</u>	<u>Item</u>	<u>Reason</u>
V. Parry	10	Ludlow in Bloom
G. Perks	8	Pride of Place
		Family member trading on market
	10	Pride of Place - Insurance Cover
R. Jones	11	Family relationship

PF/89 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public or press present.

PF/90 UNITARY COUNCILLORS SESSION

Unitary Councillor Parry, Ludlow South was present at the meeting but did not address the Committee.

PF/91 MINUTES

RESOLVED (Unanimous) JS/GG

That the open session minutes of the Policy and Finance Committee meeting held on 30th November 2015, be approved as a correct record and signed by the Chairman.

PF/92 ITEMS TO ACTION

RESOLVED (Unanimous) RJ/JS

That the Items to Action be noted.

PF/93 FINANCIAL INFORMATION

The Town Clerk explained that the Barclaycard statement would be presented to the next meeting as there had been an issue with online access.

Councillor Clarke asked for the total of the Christmas lights donations to be confirmed. The Town Clerk stated that she expected in the region of £700 and she will report back once all monies are in.

Councillor Parry asked if there was a replacement fund for Christmas lights should any be damaged. The Town Clerk informed the Committee that there was not a specific fund but that any damage should be covered by insurance.

RESOLVED (Unanimous) RJ/MC

That the Payments and Income Reports, Bank Reconciliation for November 2015 and PayPal Reconciliation for October 2015 be received.

PF/94 COUNCIL TAX PRECEPT

RESOLVED (Unanimous) JS/GG

That the increase to the Council Tax base rate of 2.4% be noted.

PF/95 ANNUAL CORE GRANT FUNDING APPLICATION FORM AND CRITERIA

Councillor Ginger asked that a different wording be considered for the form in relation to “substantial reserves” as the phrase was unclear depending on the annual budget of the group and funding requested.

RECOMMENDED (Unanimous) RJ/MC

That the Annual Core Grant Funding Application form and criteria, subject to the amendment of the submission date and the insertion of the phrase “substantial reserves in relation to your expenditure” on the form, be approved.

PF/96 FIRE BRIGADE TRAINING

Several Members expressed their strong support for this event. Councillor Cobley suggested informing the Teme Weirs Trust and the Friends of the Linney.

RESOLVED (Unanimous) RJ/PK

That:-

- i) the Teme Weirs Trust and Friends of the Linney be informed.
- ii) the Shropshire Fire and Rescue Service be asked to include an emergency stop procedure in their risk assessment.
- iii) the request from Shropshire Fire and Rescue Service to use land at the Linney with access to the River Teme on the 27th January 2016 be approved subject to any requirements from the Environment Agency.

The meeting closed at 7.30pm

Chairman

Date

N.B. No Closed Session Minutes will be issued.