



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
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Despatch date: 25th November 2015

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 30th November 2015 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **Income and Expenditure**
- **Budget Recommendations**
- **Fair Trade**
- **Big Conversation**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow’s Unitary Councillors Question and Answer Session** – Ludlow’s Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 26th OCTOBER 2015** (Open and Closed Session)
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on 26th October 2015

	ITEM	Attachment	Page No
8.	FINANCE INFORMATION To receive:-		
a)	Payments – October 2015	8a	15
b)	Income – October 2015	8b	19
c)	Receive Barclay Card Statements	8c	27
d)	Reconciliation for October 2015	8d	29
e)	PayPal Reconciliation for October 2015	8e	31
9.	REPRESENTATIONAL COMMITTEE To consider recommendations form Representational Committee 18 th November 2015	9	35
10.	SHROPSHIRE COUNCIL’S FINANCIAL STRATEGY 2015/16 - 2020/21 To note Shropshire Council’s financial strategy	10	37



11.	BIG CONVERSATION	11	93
a)	To note and respond individually to Shropshire Council 'Big Conversation' consultation	11a	
b)	To advertise the Big Conversation to the local community	11b	
12.	FAIRTRADE TOWN STATUS	12	109
	To consider a request from Ludlow's Fairtrade Steering Group		
13.	SOUTH SHROPSHIRE YOUTH FORUM (SSYF)	13	111
	To note the annual report for the SSYF held on Tuesday 3 rd November 2015		
14.	LUDLOW FOOD BANK	14	127
	To note the report for January – September 2015		
M e m b e r s h i p			
List of Members of the Policy & Finance Committee			
Cllrs Cobley (Chairman); J. Newbold (Vice Chairman); Clarke; Draper; Gill; Ginger; Jones; Kemp; Lyle; Parry; Sheward; Smithers			
Notes			
The next Policy & Finance Committee meeting will be held on 16 th January 2016			