

## MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 19<sup>th</sup> OCTOBER 2015** at 7.00PM.

### **S/62**      **PRESENT**

Chairman:                      Cllr R Jones

Councillors:                  Clarke, Copley, Draper, Ginger, Gill, J Newbold, S Newbold, Parry (Vice-Chair) Kemp (from 7:05 pm), and Smithers.

Officers:                        Gina Wilding, Town Clerk  
Tony Caton, Market Officer  
Naomi Brotherton, Senior Admin Assistant

### **S/63**      **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

### **S/64**      **APOLOGIES**

Apologies for absence were received from Councillors M Jones and Lyle.

### **S/65**      **DECLARATIONS OF INTEREST**

#### Disclosable Pecuniary Interests

None

#### Conflicts of Interest

None

#### Item

#### Reason

#### Personal Interests

Cllr Parry

#### Item

9

#### Reason

Chair of Ludlow in Bloom

### **S/66**      **PUBLIC OPEN SESSION**

Mr John Whilding, T/A Wyvern Ices – Mr Whilding informed the Committee that he sold ice-cream from the Street Trading pitch on Castle Square and wished to trade only for 6 months of the year. He stated that he felt that the first-come-first served system for street trading was unfair and encouraged other traders to

cherry pick, and if he was excluded due to another trader booking the pitch, he did not want the leftover crumbs. He gave an example two years ago of a trader who booked the pitch for a few weeks and then ceased to trade.

The Town Clerk stated that the Town Council are unable discuss individual traders at a meeting.

7.05pm Cllr Kemp joined the meeting.

Mr Whilding commented that he felt that the market and street trading should work together. He drew Members attention to review of the fees on the Agenda and highlighted the current electricity fees with the market costing £1.00 a day whereas street trading was £7.50 a day. Mr Whilding went on to say that it exasperated him somewhat that there was a disparity in the costs and that street trading in Ludlow was the higher than anywhere else in the country.

**S/67 LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Councillor V Parry, Ludlow South – Councillor Parry informed the Committee that a decision regarding the future of the two A&E facilities in Shropshire would be made within a few weeks.

**S/68 OPEN SESSION MINUTES – 7<sup>th</sup> SEPTEMBER 2015**

**RESOLVED (unanimous)**  
**TG/PG**

That the open session minutes of the Services Committee meeting held on the 7<sup>th</sup> September 2015, be approved as a correct record and signed by the Chairman.

**S/69 CLOSED SESSION MINUTES – 7<sup>th</sup> SEPTEMBER 2015**

**RESOLVED (unanimous)**  
**PD/TG**

That the closed session minutes of the Services Committee meeting held on the 7<sup>th</sup> September 2015, be approved as a correct record and signed by the Chairman.

**S/70 ITEMS TO ACTION**

**RESOLVED (unanimous)**  
**PD/TG**

That the Items to Action be noted.

**S/71**      **MUSLIM BURIALS**

The Chair invited Cllr Dr M Asif Rao from Craven Arms Town Council and Iman Sohayb Peerbhai from the Craven Arms Islamic Centre to speak.

Both Cllr Dr Rao and Iman Peerbhai thanked the Committee for the opportunity to explain their request. Cllr Rao outlined the document provided to all Members (included in the Agenda). He explained that there were no facilities in Craven Arms for Muslim burials, or space, as the surrounding cemeteries were full. As a result local muslims were being buried in larger cemeteries such as Birmingham, Leicester and Manchester. He highlighted that if families wished to grieve they had to travel large distances, but would be more convenient if it was local.

Councillor Parry thanked both Cllr Dr Rao and Iman Peerbhai for attending the meeting and asked for clarification on the burial as it was outlined in the papers that they were raised above ground level. She asked whether this was a tomb or whether just the top of the grave capped with a stone.

Cllr Dr Rao replied that a muslim grave, was a normal underground grave with a simple headstone to note the deceased buried.

Councillor Gill asked how crucial it was for the burial to be carried out within 24 hours as this could cause logistical problems for the Town Council.

Iman Peerbhai answered that the muslim belief was engraved in the text of the Koran, which muslims tried to follow. He informed the Committee that the text encouraged burial as soon as possible and that chilling of a body was not encouraged for long periods, however, this could not be avoided where a post mortem was required. He stated that the best way to describe it was to bury as soon as possible, without delays.

He went on to say that the muslim community was not trying to say it was special but at the moment there was no local provision and the muslim community wanted to be inclusive with the wider community.

Councillor Jones thanked both Cllr Dr Rao and Iman Peerbhai for attending the meeting, adding that the Town Council would consider the request within a further report on the future of the Ludlow Cemetery.

**S/72**      **LUDLOW IN BLOOM**

**RESOLVED (unanimous)**  
**VP/PD**

That:-

- i) the minutes of the Ludlow in Bloom meeting on that the 3<sup>rd</sup> September be noted;

- ii) the requested agenda items actioned by Ludlow in Bloom or matters relating to Shropshire Council be noted.

**S/73 BUDGET CONSIDERATIONS AND RECOMMENDATIONS**

**RESOLVED (unanimous)**

**GG/PK**

That the review of fees is deferred.

**S/74 IDENTIFICATION OF MARKET STALLS**

The Committee all agreed that it was good practice for stall holders to display their contact details individually on their stalls.

Councillor Ginger requested that this be part of the Market Licence/Rules of the Market.

**RESOLVED (unanimous)**

**GG/RJ**

That:-

- i) Market Stall holders display their trading name and contact details individually on their stalls;
- ii) the Town Clerk writes to stall holders notifying them that their contact details must be clearly displayed on their stalls, at each market;
- iii) stall holders displaying their contact details becomes part of The Market Rules and Regulations, and they be amended to clearly state that all Stall Holders must display their trading name and full contact details on their stall at each market.

**S/75 TRADING AT THE LINNEY RIVERSIDE PARK**

The Town Clerk informed the Committee that the trial day on the 20th September had not been a success and therefore the request had been withdrawn.

Councillor Ginger added that given that the Linney Riverside Park was popular in the summer he felt that there was scope for a service/trader to trade and that trading at the Linney should be promoted.

**RESOLVED (unanimous)**

**GG/RJ**

That the Town Council promote the Linney Riverside Park as a trading area for drinks, ice-creams and snacks.

**S/76**      **MARKET WAR MEMORIAL BENCH**

The Chair read out a recent letter from the War Memorial Fund requesting a plaque, specifying working for the War Memorial Bench. She also referred to the email from Shropshire Council that in principal they had no objections to the bench being installed and the displaced bench being moved to Castle Gardens.

Councillor Smithers stated that he supported the request from the War Memorial Fund for both the bench and the plaque but requested that the wording of the plaque should also include mention of those in future conflicts.

**RESOLVED (unanimous)****JS/GG**

That:-

- i) the request from the War Memorial Fund to have a bench erected at the Market War Memorial be approved;
- ii) the request from the War Memorial Fund to have a plaque attached to the bench to read, "In memory of the fallen from WW1, WW2, Korea, current and future conflicts. We will remember them" be approved.

**S/77**      **WAR MEMORIAL TREE**

Councillor Ginger declared that he was pleased to receive the response from Historic England, although he felt that this conflicted with the previous advice given. He requested that the Town Council write to Historic England for clarification on the depth of the hole as this had already been excavated for a previous tree and the hole then had not been dug to a specific depth.

**RESOLVED (unanimous)****GG/JS**

That the Town Clerk be authorised to write to Historic England for further clarification on the planting depth of the tree.

**S/78**      **EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman moved that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**RESOLVED (unanimous)**  
**RJ/PD**

That the public be excluded and the meeting continue in closed session.

The meeting closed at 8:05pm

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Chairman

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Date

N.B. Closed Session Minutes will be issued.

## CLOSED SESSION MINUTES

Closed Session minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow on **MONDAY 19th OCTOBER 2015** at 7.00PM

**S/79**      **PUBLIC TOILETS**

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**RESOLVED** (unanimous)  
**RJ/GG**

That a further report with full costings, procedures, and staffing considerations regarding castle Street toilets be brought to the next Services Committee meeting.

**S/80**      **RESOLVED** (10:1:0)  
**RJ/GG**

That plastic toilet roll dispensers are purchased and installed in the Castle Street toilets.

The meeting closed at 8.05 pm.

\_\_\_\_\_  
Chairman

\_\_\_\_\_  
Date

