



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
01584 871970
townclerk@ludlow.gov.uk
Despatch date: 13th October 2015

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held
in **The Guildhall, Mill Street, Ludlow**
on 19th October 2015 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- Cemetery Matters
- Market Matters
- Public Toilets

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Apologies

3. Declarations of Interests

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. Minutes – To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 6th JULY 2015** and the closed session minutes from **MONDAY 1st JUNE 2015**.

7. Items to Action - To note the items to action sheet from the previous Services Committee Meeting held on Monday 1st JUNE 2015.

	ITEM	Attachment	Page No
8.	CEMETERY MATTERS To receive a presentation from Cllr Dr M Asif (Craven Arms Town Council) regarding Muslim Burials.	8	23
9.	LUDLOW IN BLOOM		
	a) To receive the Ludlow in Bloom minutes from 3 rd September 2015.	9a	25
	b) Items requested for the Agenda by Ludlow in Bloom have either been actioned by Ludlow in Bloom or are matters related to Shropshire Council.	9b	27
10.	BUDGET CONSIDERATIONS AND RECOMMENDATIONS To consider fees for 2016/17 and make recommendations for the budget, for the Market, Street Trading, Cemetery,	10	29



Memorial Benches, Room Hire, Banners, Calendar of Events and Model Publication Scheme (photocopying charges).

11. MARKET MATTERS

To consider a report and recommendations for market stall holders identification. **11** **61**

12. TRADING AT THE LINNEY RIVERSIDE PARK

To receive oral feedback from the 20th September 2015 and to note that the request to trade at the Linney regularly has been withdrawn. **No papers**

13. CASTLE GARDENS

a) To receive an update regarding the War Memorial Bench. **13a** **63**
 b) To receive an update on the War Memorial Tree. **13b** **65**

14. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. **No papers**

15. PUBLIC TOILETS

To receive a report from the Town Clerk regarding potential charging options for use of the public toilets in Ludlow. **15** **67**

M e m b e r s h i p

List of Members on the Services Committee

Councillors R Jones (Chairman); Parry (Vice), Clarke, M Jones, Copley, Draper, Gill; Ginger, Kemp, Lyle; J Newbold, S Newbold, and Smithers.

Next Meeting 23rd November 2015

