



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding

**Ludlow Town Council, The Guildhall,
Mill Street, Ludlow, SY8 1AZ**

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Despatch date: 23rd September 2015

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at
The Guildhall, Mill Street, Ludlow, on
Monday 28th September 2015 at 7.00pm

A handwritten signature in black ink that reads "G Wilding".

Gina Wilding
Town Clerk

Key Agenda Items:

- ***Future Fit***
- ***Ludlow Bus Services***
- ***Guildhall Access***
- ***Police Crime Commissioners Consultation***
- ***Youth Commissioning***
- ***External Audit***

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETING** held on **MONDAY 27th JULY 2015**.
 'The minutes must be signed and loose leaf pages initialled at the meeting which they record or at the next meeting, by the person presiding thereat' LGA 1972, Sch 12, para4 (1)
Members are reminded:
All proposed amendments or queries relating to the minutes should be reported to the Town Clerk by 10.00 am on the day of the meeting, if required, responses will be given as soon as practicable, but not necessarily at the meeting.
All Committee minutes must be received without discussion or debate.
7. **Items to Action** – To note the items to action sheet from the previous Council Meeting held on 27th JULY 2015.

	ITEM	Attachment	Page No
8.	POLICY AND FINANCE COMMITTEE		
a)	To receive the open and closed session draft minutes of the Policy and Finance Committee meeting held on the 14 th September 2015	8a	29
b)	To consider the open and closed recommendations from the Policy and Finance Committee meeting held on 13 th July and 14 th September 2015	8b	35



9.	SERVICES COMMITTEE		
a)	To receive the draft open and closed minutes of the Services Committee meeting held on the 7 th September 2015.	9a	39
b)	To consider the recommendations from the Services Committee meeting held on the 7 th September 2015.	9b	47
10.	REPRESENTATIONAL COMMITTEE		
	To receive the minutes of the Representational Committee meetings held on the 29 th July and 26 th August 2015.	10	49
11.	STAFFING & APPEALS COMMITTEE		
	To receive the minutes of the Staffing & Appeal the 17 th September 2015.	11	65
12.	COMMITTEE & WORKING GROUP MEMBERSHIP		
	To consider Committee and Working Group Membership for the Representational Committee.	12	69
13.	LUDLOW IN BLOOM SERVICE LEVEL AGREEMENT		
a)	To consider the Heart of England in Bloom 2015 judges feedback	13a	70
b)	To consider the Ludlow in Bloom Service Level Agreement for 2016-2019	13b	74
14.	LOCAL BUS SERVICES – ROUTES 701 & 702		
	To receive an update regarding the local bus services	14	82
15.	LUDLOW YOUTH PARTNERSHIP		
	To receive an update regarding youth provision and youth commissioning in Ludlow.	15	84
16.	CORE GRANT FUNDING		
a)	To review core grant funding for the Ludlow Football Stadium.	16a	88
b)	To consider a request from Ludlow Youth Partnership for the remaining 2015 / 16 allocated Youth funding to support Gallows Bank Firework Display;	16b	90
c)	To receive and letter of thanks form Ludlow Youth Partnership for summer youth activities funding	16c	92
17.	CONSULTATIONS		
a)	To consider and respond to the Parish Council's Bill closing date 30 th September 2015.	17a	94
b)	To consider and respond to the Annual Survey for Policing in	17b	100



West Mercia closing date 16th October 2015.

18. COMMUNITY HEALTH		
a) To receive an update on Future Fit in Shropshire.	18a	106
b) To receive an update on Ludlow Hospital.	18b	112
19. GUILDHALL ACCESS		
To consider improvements to public access at the Guildhall	19	114
20. COMPLETION OF THE EXTERNAL AUDIT		
To note the completion of the External Audit 2014-15.	20	116
21. WAR MEMORIAL BENCH UPDATE		
To receive an update	No papers	
22. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960		
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	No papers	
23. CIVIC REGALIA		
To consider a report on civic regalia	23	121
24. TOWN WALLS UPDATE		
To receive an update regarding the town walls	24	127

M e m b e r s h i p

Councillors Draper (Town Mayor); Kemp (Deputy Mayor); Clarke; Cobley; Gill; Ginger; M Jones; R Jones; Lyle; J. Newbold; S. Newbold; Parry; Perks; Smithers; Sheward

**The next Council meeting will be held on the
9th November 2015**