

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 6th JULY 2015** at **7.00PM**.

S/19 **PRESENT**

Chairman: Cllr Jones

Councillors: Coble, Draper, Ginger, Gill, Kemp, Lyle, J Newbold, S Newbold, Parry and Smithers.

Officers: Gina Wilding, Town Clerk
Sean Turgoose, DLF/Market Supervisor
Naomi Brotherton, Senior Admin Assistant

Also attending: Councillor Perks (ex-officio from 7.30pm)

S/20 **HEALTH & SAFETY**

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/21 **APOLOGIES**

No apologies for absence were received.

S/22 **DECLARATIONS OF INTEREST**

Disclosable Pecuniary Interests

None

Conflicts of Interest

None

Item

Reason

Personal Interests

Item

Reason

Cllr Parry

11

Chair of Ludlow in Bloom

8

Daughter used to play hockey at the Football Stadium

Cllr Perks (ex-officio)

13

Member of the Memorial Fund Committee.

S/23 **PUBLIC OPEN SESSION**

Mrs T Sibbons – Old Street – War Memorial Fund – Mrs Sibbons informed the Committee that a request had been submitted to the Town Council for consideration for a memorial bench to be installed at the War Memorial. There would be no cost to the Town Council as the bench had already been donated and Treasures had offered to install it.

The Chair confirmed that the request would be discussed later on in the meeting.

S/24 **LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Councillor Parry declined the invitation to speak.

S/25 **OPEN SESSION MINUTES**

RESOLVED (unanimous)
PD/TG

That the open session minutes of the Services Committee meeting held on the 1st June 2015, be approved as a correct record and signed by the Chairman.

S/26 **ITEMS TO ACTION**

Councillor Ginger thanked the staff for the production of the Items to Action and enquired when the CCTV cameras would be installed at the Cemetery.

The Town Clerk confirmed that this would be completed as soon as possible.

The DLF Supervisor confirmed that a replacement metal bin from Veolia was not an option but a replacement bin was being sought.

Councillor Parry thanked the DLF for their assistance with the tubs for the Ludlow in Bloom competition. She thanked the Town Council for all the help that had been given and added that she had received thanks from residents on Old Street, as the whole of Ludlow looked beautiful.

RESOLVED (unanimous)
RJ/GG

That the Items to Action be noted.

S/27 **SHROPSHIRE PLAYING PITCH STRATEGIC INVESTMENT PLAN**

The Chair invited Mr Chris Child from Energize Shropshire, Telford & Wrekin to speak to the Committee on the Strategic Investment Plan.

Mr Child explained that the Shropshire Playing Pitch Strategic Investment Plan had been commissioned by Shropshire Council and drawn up originally by a company called Belap.

The work was based on six market town place plans and identified the priority and key facilities in each area.

The SBS Stadium had been identified as a priority in Ludlow and the Cricket ground and Rugby Club as key facilities.

The Stadium was identified as a facility where investment would most likely significantly increase participants.

The role of Energize was to help the owners and other interested parties to find potential funding when required.

Councillor Ginger thanked Mr Child and stated that there was no commitment to provide funding or any work as part of the strategy. Mr Child confirmed that Energize had a remit to facilitate enquiries for funding but there was no funding commitment within the Strategy.

RESOLVED (unanimous)
GG/RJ

That the Town Clerk is authorised to write to Shropshire Council and Energize Telford, Shropshire & Wrekin to state that Ludlow Football Stadium is an existing facility and in common with all existing infrastructure it requires ongoing investment and maintenance to remain useable. The lack of commitment to provide actual funding does not address the real need of an existing facility.

S/28 **LOCAL BUS CONSULTATION**

The Committee discussed the response from Shropshire Council regarding the local bus consultation. Councillor Ginger commented that in his opinion the response was not what had been asked as it was the staggering of the bus timetables to be prior to the re-tendering process and be part of the contract.

RESOLVED (unanimous)
RJ/GG

That the Town Clerk write to the Contracts Officer North, Passenger Transport Commissioning Group at Shropshire Council and thank him for his response but request that the staggered timetables are a contractual obligation for the successful bidder.

S/29 **PROPOSED BOOTCAMP AT THE LINNEY RIVERSIDE PARK**

Members discussed the matter in the light of the lack of opportunity to see a Bootcamp session in action and the obstacles that prevented the applicant

attending a Committee meeting and decided that it would not be possible to accept the proposal.

The Chair informed the Committee that she had been monitoring the Linney Riverside Park since the last Services meeting and that in her opinion usage of the area had been high.

RESOLVED (unanimous)
RJ/VP

That the proposal for Bootcamps at the Linney is declined.

S/30 DOG ORDERS AND DOG WARDENS IN SOUTH SHROPSHIRE

The Chair drew members attention to the response from Shropshire Council in relation to Dog Orders and the lack of Dog Warden for South Shropshire.

RESOLVED (unanimous)
GG/VP

That:-

- i) The Town Clerk is authorised to write to Shropshire Council to ask why Shropshire Council does not have an employee to enforce the law with regard to dog fouling;
- ii) The Town Clerk is authorised to write to Cllr Vince Hunt, Chair of the Environment Services and Scrutiny Committee at Shropshire Council to ask why the issue had not been on an Agenda and to ask that it is discussed at a future meeting.

S/31 UPDATE FROM CHAIR ON THE LINNEY RIVERSIDE PARK

The Chair explained that she had been monitoring the Linney Riverside Park for dog fouling and incidents over the past six weeks, and stated that the current dog bin was not being used and in her opinion if more bins were installed they would still not be used. She added that she felt that more signage was needed as dog owners were letting their dogs go into the children's play area.

7.30pm Councillor Perks entered the meeting.

RESOLVED (unanimous)
RJ/GG

That:-

- i) The Town Clerk contact Shropshire Council to ask that they to provide dog fouling signage to deter dog fouling in the play area and notifying the penalty for committing the offence, as previously indicated in communication with the Committee;
- ii) Once costs have been established the local vets and Pets at Home are approached to sponsor dog bags and dispensers to be installed at the Linney Riverside Park.

S/32 **LUDLOW IN BLOOM MINUTES 29TH JUNE 2015**

RESOLVED (unanimous)
JS/PK

That the minutes from the Ludlow in Bloom be noted.

S/33 **AGREED WORKS LUDLOW IN BLOOM**

RESOLVED (unanimous)
RJ/GG

That the agreed works be noted.

S/34 **ROSPA PLAY AREA REPORTS**

RESOLVED (unanimous)
GG/RJ

That

- i) the Rospa Play Area Reports be noted;
- ii) in subsequent years the Town Clerk need only report the completion of high priority repairs and maintenance.

S/35 **WAR MEMORIAL FUND – PROPOSED BENCH**

The Committee discussed the proposed bench and acknowledged the proposal, however they agreed that there was insufficient space for another bench by the War Memorial. It was suggested that an original bench could be removed and the proposed bench could be put in its place.

The Committee agreed that there was space in Castle Gardens and the bench removed from the War Memorial could be placed in this space.

RESOLVED (unanimous)
GG/RJ

That:-

- i) a bench is removed from the War Memorial and the proposed bench from the War Memorial Fund installed, subject to liaison with Shropshire Council;
- ii) the Town Clerk seeks clarification and authorisation from Historic England for the surplus bench to be installed in the space at Castle Gardens.

S/36 **PLANTING OF REPLACEMENT TREE AT CASTLE GARDENS**

RESOLVED (unanimous)
GG/RJ

That the Town Clerk is authorised to:-

- i) clarify the type of tree with English Heritage
- ii) seek clarification of the permitted depth for planting with reference to the previous existence of a moat.

The meeting closed at 7:55pm

Chairman

Date

N.B. Closed Session Minutes will not be issued.