

MINUTES

Minutes of a meeting of the **SERVICES COMMITTEE** held in the Guildhall, Mill Street, Ludlow, on **MONDAY 13th APRIL 2015** at **7.00PM**.

S/115 PRESENT

Vice-Chairman: Cllr Jones

Councillors: Cllrs Cobley, Ginger, Kemp, Lyle, J Newbold, S Newbold, Parry, Perks (from 7.40pm) and Smithers.

Officers: Gina Wilding, Town Clerk
 Sean Turgoose, DLF/Market Supervisor
 Naomi Brotherton, Senior Admin Assistant

S/116 HEALTH & SAFETY

The Chair informed Councillors of the fire exits, fire assembly point and asked that everyone sign the attendance log.

S/117 APOLOGIES

Apologies for absence were received from Councillors Draper and Gill.

S/118 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests
 None

<u>Conflicts of Interest</u>	<u>Item</u>	<u>Reason</u>
Cllr Lyle	14	Tree Officer Board Member of Employer
Cllr Parry	8	Chair of Ludlow in Bloom
 <u>Personal Interests</u>		
Cllr Lyle	14	Knows the member of the Ludlow War Memorial Fund present at the meeting.
	15	Knows the original applicant from the Civic Society
Cllr Perks	14	Is a member of the Town Centre Group

S/119 **PUBLIC OPEN SESSION**

Ms Louise Griffiths, Friars Gardens, Ludlow War Memorial Fund
 Ms Griffiths informed the Committee that she was representing the Ludlow War Memorial Fund in relation to the replacement memorial tree in Castle Gardens. She thanked the Town Council for their recent letter with recommendations from the Tree Officer. She stated that the group's preference for the tree would be for the Hawthorn (*Crataegus oxyacanthoides*) – Paul's New Double Scarlet and asked the Committee to take this into consideration once English Heritage had approved the application.

S/120 **LUDLOW UNITARY COUNCILLORS QUESTION & ANSWER SESSION**

Councillor A Boddington, Ludlow North
 Councillor Boddington informed the Committee that the comments regarding the bus consultation needed to be passed to Shropshire Council as soon as possible. He added that the contract expired shortly and therefore Shropshire Council would be re-tendering in September. He added that the three Ludlow Unitary Councillors had written to Shropshire Council asking why the bus routes were being received before a full annual cycle had been completed. Once he had received a response he would pass this to the Town Council.

Following a question regarding the Park and Ride service from Councillor Lyle, Councillor Boddington responded by saying that the service was running well, combined with the 722 service. However, he had been dismayed to discover that a child's fare had been increased in line with an adults fare, effectively doubling it and that he would be discussing this with Shropshire Council. He went on to say that the journey time would remain the same of 30 minutes as the Park and Ride service was no longer a dedicated route.

7.05pm Councillor Kemp joined the meeting.

Councillor V Parry, Ludlow South
 Councillor Parry stated that she agreed with Councillor Boddington's comments regarding the Ludlow bus services. She advised the Committee that the bus service from Leominster to Hereford would now run twice a day.

She informed the Committee that she would be attending a SALC meeting on Tuesday 14th April 2015 to discuss the decrease in the Council Tax Support Grant to Town and Parish Council's and the Government's response to questions raised. She added that there would be a further SALC meeting held on Thursday 16th April at the Craven Arms Community Centre at 7.30 pm regarding SamDev and that Councillors were welcome to attend.

S/121 **OPEN SESSION MINUTES**

Councillor Cobley requested Declarations of Interest, under personal interests Defib volunteer should be replaced with Defib unit at place of work.

RESOLVED (unanimous)
RJ/GG

That subject to the amendment under Declaration of Interest for Councillor Cobley to be altered to read Defib unit at place of work, the open session minutes of the Services Committee meeting held on the 23rd February 2015, be approved as a correct record and signed by the Chairman.

S/122 **ITEMS TO ACTION**

RESOLVED (unanimous)
JS/GG

That the Items to Action be noted.

S/123 **LUDLOW IN BLOOM**

RESOLVED (unanimous)
GG/JS

That the minutes of the Ludlow in Bloom meeting on the 12th March 2015 be noted.

S/124 **SUPPORT FROM LUDLOW TOWN CENTRE RESIDENTS ASSOCIATION**

RESOLVED (unanimous)
GG/JS

That the email of support for Ludlow in Bloom from Ludlow Town Centre Residents Association be noted.

S/125 **LUDLOW YOUTH CENTRE**

Councillor Lyle stated that although she was happy to note the response she felt that the Town Council should check periodically to see if the position had changed regarding the Expression of Interest for Community Transfer of the Ludlow Youth Centre.

RESOLVED (unanimous)
DL/RJ

That:-

- i) the response from Shropshire Council regarding the expression of interest be noted;
- ii) the Town Clerk writes to Shropshire Council in 6 months to see if the position has changed.

S/126 **WW1 ANNIVERSARY MEETINGS**

Councillor Parry reported that several residents had approached her regarding the horse parade as details issued so far had been sparse.

The Town Clerk confirmed that the horse parade had been discussed on Radio Shropshire, had been included in the Buttercross Bulletin and had been included in the Calendar of Events. She added that a press release would be issued shortly.

RESOLVED (unanimous)
JS/GG

That:-

- i) the minutes from the WW1 anniversary meeting on the 12th January 2015 be noted;
- ii) a press release be issued shortly.

S/127 **SHOPSHIRE COMMUNITY HEALTH NHS TRUST**

RESOLVED (unanimous)
RJ/GG

That the newsletter from Shropshire Community Health NHS Trust be noted.

S/128 **SUSTAINABLE PLANTING****Edible Shropshire Grant Funding**

The Committee agreed that this was a positive initiative that could extend to local schools and community groups as well the Town Council. The Committee discussed other areas in the Town that may be suitable for edible planting schemes.

Councillor Lyle highlighted that the Rockspring Centre had a community garden and that they would also benefit from the funding.

Councillor Parry reported that Ludlow in Bloom would definitely apply as they intended to create an edible patch on Lower Corve Street. She added that St Laurence's School were planning an edible garden for 2015 and that Ludlow Infant School won Gold from Heart in England in 2014 for theirs.

RESOLVED (unanimous)
RJ/DL

That:-

- i) the Town Council applies for funding to create an edible planting area;
- ii) a press release is issued to inform local organisations and schools of the funding available.

S/129 **KEW, ROYAL BOTANICAL GARDENS PROJECT**

The Town Clerk explained that she had applied to the scheme and had received three boxes of wild flower seeds.

Councillor Parry declared that she was in support of this scheme and added that Ludlow in Bloom in association with a seed merchant would be giving packets of seeds out to winners of the childrens' competitions this year.

RESOLVED (unanimous)
RJ/AC

That:-

- i) one box of seeds is retained and used by the Town Council;
- ii) the remaining two boxes are given to Ludlow in Bloom.

S/130 **LOCAL BUS CONSULTATION**

The Committee discussed the bus consultation referring to earlier comments made in the public session.

Councillor Lyle stated that she had looked at both the revised timetables and noted that after 9.30 am they were more or less identical and that one bus would inevitably follow the other from stop to stop. She felt that this should be staggered to provide a better coverage and service in the Town.

RESOLVED (unanimous)
RJ/GG

That the Town Clerk be authorised to Shropshire Council in response to the Bus Consultation requesting:-

- that the two timetables are staggered from 9.30am to provide better coverage in the town;
- that the altered timetable is then scheduled for a year to calculate its success.

7.35pm Councillor Perks entered the room.

S/131 **MEMORIAL TREE**

Councillor Ginger declared that in his opinion the Committee should support the tree preference of the Ludlow War Memorial Fund, as requested in the public session.

RESOLVED (unanimous)
GG/DL

That the Town Council support the tree preference of the Ludlow War Memorial Fund, as recommended by the Tree Officer, Hawthorn (*Crataegus oxyacanthoides* – Paul's new double scarlet), subject to English Heritage approval.

S/132 **FOUNTAIN – CASTLE GARDENS**

Members reviewed the project time line.

RESOLVED (unanimous)
GG/RJ

That the report be noted and the project should be considered within the review of the Town Plan.

S/133 **LINNEY RIVERSIDE PARK**

There was considerable discussion over whether the request for a boot camp at the Linney Riverside was suitable. Members discussed, wear and tear to the grass and equipment, noise disruption early in the morning, insurance and charges, as well as respect for current regular users of the Park and that the Friends of the Linney Riverside Park should be consulted.

RESOLVED (8:2:0)
RJ/DL

That:-

- i) the Town Clerk write to the organiser, thanking him for his request, stating that the 9th May was too short notice to be able to consult with residents and Friends of the Linney Riverside Park and also clarify insurance cover;
- ii) Friends of the Linney Riverside Park are consulted;
- iii) Residents close to the Linney Riverside Park are consulted.

The meeting closed at 7:47pm

Chairman

Date

N.B. There are no closed session minutes.