

MINUTES

Minutes of a meeting of the **REPRESENTATIONAL COMMITTEE** held at the Guildhall, Mill Street, Ludlow on **WEDNESDAY 17th DECEMBER 2014** at 7.00pm.

R/179 PRESENT

Chairman: Councillor Ginger

Councillors: Draper, Holcombe, Kemp, Lyle and Sheward

Officers: Gina Wilding Town Clerk,
Stephanie Williams, Admin Assistant

Also attending: Mr Richard King Senior Construction Manager for Balfour Beatty and Mr Neil Bailey for Gas National Grid.

R/180 HEALTH & SAFETY

The Chairman informed Councillors and members of the public of the fire exits, fire assembly point and asked that everyone sign the attendance log.

R/181 APOLOGIES

Apologies for absence were received from Councillors Gill and Smithers.

R/182 DECLARATIONS OF INTEREST

Disclosable Pecuniary Interests

None

Conflicts of interest

None

Personal Interest:

Cllr Lyle	Item 3 (e)	Knows one of the residents
Cllr Ginger	Item 9	Town centre resident and business owner
Cllr Kemp	Item 9	Town centre resident and business owner

R/183 PUBLIC OPEN SESSION (15 minutes)

There were no members of the public present

R/184 **LUDLOW'S UNITARY COUNCILLORS QUESTION AND ANSWER SESSION**

There were no Unitary Councillors present. Apologies were received from Councillor Boddington.

R/185 **MINUTES**
RESOLVED (unanimous)
GG/PD

That the minutes of the Representational Committee meeting held on the 19th November 2014, be amended that Councillor Sheward declared a personal interest in application 14/04727/TCA Quaker Meeting House, St. Mary's Lane Ludlow. Councillor Sheward attends meetings at The Quaker House and be approved as a correct record and signed by the Chairman.

R/186 **ITEMS TO ACTION**
RESOLVED (unanimous)
GG/PD

That the items to action be noted.

R/187 **LCAAC MINUTES**
RESOLVED (unanimous)
GG/CS

That the LCAAC agenda of 2nd December be noted.

R/188 **NATIONAL GRID GAS WORKS REPLACEMENT PROGRAMME**

Mr Richard King Senior Construction Manager of Balfour Beatty and Mr Neil Bailey of Gas National Grid presented members with an outline of the proposed essential gas works in Ludlow.

- New Road
- Broad Street
- Bull Ring
- Castle Street
- Footpath beside Old Street B4361 Opposite Ludford Mill
- Glencoe Terrace
- High Street
- King Street
- Lower Broad Street
- Old Street
- Portcullis Lane
- Silk Mill Lane
- Steventon New Road
- Temeside

Mr King and Mr Bailey explained that the works were identified as essential by the HSE because of the combined factors of old metal pipes (legacy seed pipes) the properties had cellars and the town centre location. Mr King and Mr Bailey agreed with members that a meeting of businesses and organisations should be arranged in the New Year.

Balfour Beatty have not yet devised a detailed plan and estimated these would be completed in the next two months and then there is a statutory 90 days notice period to Shropshire Council before work could begin.

It is therefore unlikely that works could begin before June 2015.

Members expressed concerns that if the works estimated to take two months starting in June they would take place at the height of the tourist and festival season and the detrimental impact could bankrupt some of the local independent businesses.

Members asked that the following information / concerns should be address a a public meeting with town centre businesses:

- How can residents/businesses contact the customer care team?
- Level of compensation for business and clearly identified process?
- How and when will residents and business be informed of the planned works?
- Will there be any assistance for business and essential deliveries?

Ludlow's Heritage is also a key concern and members would like reassurance that:

- The structure of Ludford Bridge and the Broad Gate have been considered and works are undertaken in consultation with English Heritage?
- The timescale for the closing of Ludford Bridge would be kept to a minimum because it is a main route into the town from the South?

The chair thanked Mr King and Mr Bailey for their presentation.

RESOLVED (unanimous)
GG/PD

- i) That Ludlow Town Council (LTC) provide a copy of Ludlow Calendar of Events 2015 to Balfour Beatty.
- ii) LTC compiles a list of dates for all festivals including set up and take down dates.
- iii) LTC liaises with Balfour Beatty to arrange a meeting of traders and local organisations in the New Year.

- iv) LTC supply Balfour Beatty with contact details for local organisations including The Chamber of Trade and Commerce, and St. Laurences Church.

R/189 NOTICES OF PLANNING DECISIONS FROM SHROPSHIRE COUNCIL

**RESOLVED (unanimous)
CS/PD**

That the decisions be noted.

12/04328/OUT	PENDING
13/02286/FUL	PENDING
13/02903/OUT	PENDING
14/00563/FUL	PENDING
14/02846/OUT	PENDING
14/03091/OUT	PENDING
14/03102/FUL	PENDING
14/03269/FUL	PENDING
14/05057/TCA	PENDING
14/05080/TCA	PENDING
14/05066/TCA	PENDING
14/04474/TCA	NO OBJECTION
14/04823/TCA	NO OBJECTION
14/04753/TCA	NO OBJECTION
14/04727/TCA	NO OBJECTION
14/05010/TCA	PENDING
14/04994/TCA	NO OBJECTION
14/04360/TCA	NO OBJECTION
14/04608/OUT	PENDING
14/04637/FUL	PENDING
14/04485/FUL	APPLICATION WITHDRAWN
14/04678/VAR	PENDING

R/190 SHROPSHIRE COUNCIL DECISIONS GRANTED

The Chair noted that all the decisions granted had been in line with the recommendations made by Ludlow Town Council.

**RESOLVED (unanimous)
GG/PD**

That the decisions be noted.

**R/191 14/05397/TCA The Limes 53 Gravel Hill Ludlow SY8 1QS
**RESOLVED (unanimous)
GG/PD****

No objection: Members agreed to the comments received from Peter Norman, Ludlow Town Council's Tree Officer that the two lime trees proposed for

pollarding have been regularly cut back in the past and the proposed treatment is consistent with good management.

The Rowan in the back garden is not publicly visible and does not warrant TPO action.

R/192 **14/05118/COU Pizza Ten 2 Quality Square Ludlow SY8 1AR**
RESOLVED (unanimous)
PD/PK

No objection

R/193 **14/04853/FUL Specsavers 33 Bull Ring Ludlow SY8 1AA**
RESOLVED (5:1:0)
GG/PD

No objection: members were in support of the following recommendations from the Conservation officer.

- The new signage suggests timber and wood in different places, they would like to ensure that it is actual timber not a timber effect
- The new fascia has the new logo in the middle and the word 'opticians' either side, it seems to be replication to simply balance the design, is there chance that it can sit below the logo as existing or applied to the glass (sticker form)
- In the Design and Access Statement there is a section which relates to lighting levels – there should be no illumination, and this could do with being clarified, although the plans do state it clearly.

R/194 **14/04908/FUL The Surgery Station Drive Ludlow SY8 2AB**
RESOLVED (unanimous)
GG/PD

No objection

R/195 **14/05185/FUL 22 Downton View Ludlow SY8 1JF**
RESOLVED (unanimous)
GG/PD

No objection

R/196 **14/05536/LBC 31 Broad Street Ludlow SY8 1NJ**
14/05293/FUL31 Broad Street Ludlow SY8 1NJ
RESOLVED (unanimous)
GG/JS

No objection: members supported comments made by the conservation Officer that if any internal works take place then listed building consent will be required.05081/tca

R/197 **14/05112/TCA Whitcliffe Common Ludlow**
RESOLVED (unanimous)
GG/CS

No objection: Subject to the views of Shropshire Councils Tree Officer.

R/198 **Shropshire Council Numbering and Naming of New development**
RESOLVED (unanimous)
GG/PK

Members agreed to defer the item until more information had been received on the relevance of the names chosen to the area.

R/199 **Friends of Whitcliffe Common**
RESOLVED (unanimous)
GG/PD

i) To note the letter of thanks.

ii) To request that the Town Clerk write to Friends of Whitcliffe Common to thank them for their dedication to maintaining the area and thank them for including the photographs with the report.

R/200 **Pedestrian Crossing Old Street Ludlow**

The Chair informed members on the background of this item and of the pupils of St. Laurences involvement in the survey.

The request is for a crossing in Lower Old Street somewhere between Friars walk and the footpath to the school by Jockeyfields

RECOMMENDED (unanimous)
GG/CS

To support community concerns and St. Laurences School's request for a signal operated pedestrian crossings on Old Street to ensure the safety of children and parents.

- Recommend to Full Council for full and unconditional support.
- The Town Clerk writes to St. Laurences School to thank them for their hard work and update them on the council's process and timescale.
- The Town Clerk informs Shropshire Council of the recommendation and committee process.

R/201 **Shropshire Council's Validation Process**

The Chair thanked the staff for the background work on the report.

RESOLVED (unanimous)
GG/PD

To note the report.

R/202 **Grant Application - College Court Ludlow**
RESOLVED (unanimous)

GG/PK

That the grant application could not be approved because it does not meet the funding criteria, which requires the organisation to have a written constitution with clearly defined aims and objective.

Meeting closed at 8:28pm

Chairman

Date

NB: No Closed Session minutes will be issued

