



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 20<sup>th</sup> October 2014**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in **The Guildhall, Mill Street, Ludlow**  
on 27<sup>th</sup> October 2014 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Works Agreed by Council
- Cemetery Matters

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

## 3. Declarations of Interests

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** – To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 1<sup>st</sup> SEPTEMBER 2014**.

7. **Items to Action** - To note the items to action sheet from the previous Services Committee Meeting held on 1<sup>st</sup> September 2014.

ITEM	Attachment	Page No
<b>8. IT UPGRADE</b> To consider a report the Town Clerk regarding the upgrading of two office PCs.	<b>8</b>	
<b>9. FEES</b> To review the council's service fees within the budget setting process for 2015/16.	<b>9</b>	
<b>10. BUDGETARY RECOMMENDATIONS 2015/16</b> To consider budgetary recommendations relating to service provision for the year 2015/16.	<b>10</b>	
<b>11. LINNEY RIVERSIDE PARK</b> To consider a letter from a local resident.	<b>11</b>	
<b>12. L-CAP – LUDLOW COMMUNITY ALCOHOL PARTNERSHIP</b> To receive the letter from Unitary Councillor Huffer updating members on the work of LCAP.	<b>12</b>	



**13. WW1 ANNIVERSARY MEETINGS**

To receive the WW1 anniversary meeting notes from Monday 29<sup>th</sup> September 2014.

**13**

**14. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**No papers**

**15. CEMETERY MATTERS**

To receive a report from the Town Clerk regarding the provision of grave diggers

**15**

**M e m b e r s h i p**

List of Members on the Services Committee

Councillors Draper (Chairman); Cobley, Gill; Ginger, Jones (Vice), Kemp, Lyle; J Newbold, S Newbold, Parry, Perks and Smithers.

**Notes**

**Next Meeting 12<sup>th</sup> January 2015**