



REGULATIONS ON ROOM HIRE OF THE COUNCIL CHAMBER

Adopted Full Council 28th July 2014

- 1) The Town Council will charge for use of its Council Chamber for outside bodies.
- 2) Bookings applications for meetings must be accompanied by full payment.
- 3) Requests to use Town Council equipment will be subject to availability.
- 4) Any damage to equipment must be paid for by the meeting organiser.
- 5) Heritage Tours/Groups will be invited to make a donation relative to the size of the group towards the Mayor's Charity.