



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
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Despatch date: 8th July 2014

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 14th July 2014 at 7.00pm

A handwritten signature in black ink that reads "G Wilding".

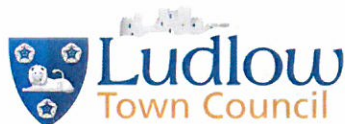
Gina Wilding
Town Clerk

Key Agenda Items:

- **Community Resource Management Hub**
- **Bank Charges**
- **Mayfair**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 9th JUNE 2014** (Open and Closed Session)
7. **Items to Action** – To note the items to action sheet from the previous Policy and Finance Committee Meeting held on 9th June 2014.

ITEM	Attachment	Page No
8. FINANCE INFORMATION		
To receive:-		
a) Payments – May 2014	8a	9
b) Income – May 2014	8b	13
c) Receive Barclay Card Statements	8c	17
d) Bank Reconciliation – May 2014	8d	19
9. POLICIES & LEGISLATION		
To consider for adoption and note:-		
a) Flexible Working Policy and ACAS Guidance	9a	21
b) The Future of Local Council Audit	9b	59
c) Planning Pre-Application Discussions Protocol	9c	61
10. CODER ROAD DEPOT	10	65
To receive a report on the proposed disposal of the site		
11. GUILDHALL FIRST FLOOR	11	69
To consider a report on the first floor accommodation at the Guildhall		



12.	BANK CHARGES To consider a report on the Council's banking charges	12	73
13.	LUDLOW TOWN FOOTBALL CLUB To receive information on Ludlow Football Stadium	13	77
14.	FIRE SERVICE INTEGRATED RISK MANAGEMENT PLAN 2015-20 To consider the Plan and reply to the consultation	14	79
15.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted	No papers	
16.	MAYFAIR To receive a report on the proposed agreement for 2015/19	16	143
M e m b e r s h i p			
List of Members of the Policy & Finance Committee Councillors Holcombe (Chair); Draper (Vice Chairman); Copley; Gill; Ginger; Kemp; Lyle; Mold; Parry; Sheward; Smithers			
Notes			
The next Policy & Finance Committee meeting will be held on 15 th September 2014			

