



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 26<sup>th</sup> June 2014**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in **The Guildhall, Mill Street, Ludlow**  
on 7<sup>th</sup> July 2014 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- ROSPA PLAY AREA INSPECTION REPORTS
- ROOM HIRE CHARGES
- CEMETERY REGULATIONS
- BENCH PLAQUES

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

## 3. Declarations of Interests

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. **Minutes** – To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 2<sup>nd</sup> JUNE 2014**.

7. **Items to Action** - To note the items to action sheet from the previous Services Committee Meeting held on 2<sup>nd</sup> June 2014.

	<b>ITEM</b>	<b>Attachment</b>	<b>Page No</b>
8.	<b>ROSPA PLAY AREA INSPECTIONS</b> To receive and note the play area inspection reports for Wheeler Road Play Area and the Linney Riverside Park.	<b>8</b>	<b>14</b>
9.	<b>WATERLESS URINALS</b> To consider a report from the Town Clerk to convert existing urinals.	<b>9</b>	<b>110</b>
10.	<b>WARD PROVISION OF BINS AND PROBLEM AREAS OF DOG FOULING</b> To receive feedback from Ward Councillors on their survey of the provision of bins and problem areas of dog fouling;	<b>10</b>	<b>122</b>
11.	<b>ROOM HIRE CHARGES AT THE GUILDHALL</b> To consider a report from the Town Clerk on proposed charges for outside bodies to rent the Council Chamber at the Guildhall.	<b>11</b>	<b>124</b>



<b>12.</b>	<b>CEMETERY MATTERS</b> To consider and adopt amended Cemetery and Memorial Regulations and applications.	<b>12</b>	<b>130</b>
<b>13.</b>	<b>BENCH PLAQUES</b> To consider a report from the Town Clerk and adopt amended charges and regulations for bench plaques.	<b>13</b>	<b>152</b>
<b>14.</b>	<b>IT PROVISION</b> To consider a report from the Town Clerk on IT provision at the Guildhall.	<b>14</b>	<b>158</b>
<b>15.</b>	<b>UPDATE ON TOWN COUNCIL BEDS</b> To receive a report from the Town Clerk on the Town Council flower beds.	<b>15</b>	<b>160</b>

### M e m b e r s h i p

List of Members on the Services Committee

Councillors Draper (Chairman); Cobley, Gill; Ginger, Jones (Vice),  
Kemp, Lyle; J Newbold, S Newbold, Parry, Perks and Smithers.

### Notes

Next Meeting 1<sup>st</sup> September 2014