



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Gina Wilding
Ludlow Town Council, The Guildhall, Mill Street, Ludlow,
SY8 1AZ
01584 871970
townclerk@ludlow.gov.uk
Despatch date: 8th April 2014

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 14th April 2014 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- **4th Quarter Accounts**
- **Electronic Payments**
- **Bank Charges**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
 - a) Disclosable Pecuniary Interest
 - b) Declaration of conflicts of Interest
 - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 3rd MARCH 2014** (Open and Closed Session)

ITEM	Attachment	Page No
7. FINANCE INFORMATION To receive:-		
a) Payments – February and March 2014	7a	
b) Income – February and March 2014	7b	
c) Receive Barclay Card Statements	7c	
d) Bank Reconciliation – February & March 2014	7d	
8. 4th QUARTER ACCOUNTS		
a) Income & Expenditure Report	8a	
b) Exceptions Report	8b	
9. POLICIES & LEGISLATION To consider and recommend policies for adoption:-		
a) Banner Policy	9a	
b) Community Engagement Strategy	9b	
c) Memorial Bench Regulation (Review)	9c	
10. ELECTRONIC PAYMENTS To consider a report and make recommendations on an electronic payment method to streamline administration of payments	10	



11. BANK CHARGES	11
To receive a report on the increase of bank charges	
12. NEW LOCAL AUDIT ARRANGEMENTS	12
To note the information	
13. COUNCIL TAX REFERENDUM	13
To note the information from SLCC and Central Government	

M e m b e r s h i p

List of Members of the Policy & Finance Committee

Councillors Draper (Chair); Holcombe (Vice Chairman); Cobley; Ginger; Kemp; Mold; Newbold; Parry; Perks; Sheward; Smithers

Notes

The date of the next Policy & Finance Committee meeting is to be agreed