



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
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**Despatch date: 14<sup>th</sup> January 2014**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 20<sup>th</sup> January 2014 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Election of Vice-Chairman** – The Town Clerk will request nominations for Vice-Chairman of Policy and Finance Committee.
2. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
3. **Apologies**
4. **Declarations of Interests**
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest
5. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
6. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
7. **Minutes** – To approve the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 30<sup>th</sup> SEPTEMBER 2013** (Open and Closed Session)

<b>ITEM</b>	<b>Attachment</b>	<b>Page No</b>
<b>8. SERVICES COMMITTEE</b> To consider the recommendations from the Services Committee meeting held on the 13 <sup>th</sup> January 2014	<b>8</b>	15
<b>9. COMMUNICATIONS WORKING GROUP</b>		
a) To receive the minutes of the Communications Working Group meeting held on the 3 <sup>rd</sup> September 2013	<b>9a</b>	17
b) To receive the minutes of the Communications Working Group meeting held on the 17 <sup>th</sup> December 2013	<b>9b</b>	21
c) To consider the recommendations from the Communications Working Group meeting held on the 3 <sup>rd</sup> September 2013	<b>9c</b>	25
d) To consider the recommendations from the Communications Working Group meeting held on the 17 <sup>th</sup> December 2013	<b>9d</b>	27
<b>10. FINANCE INFORMATION</b> To receive:-		
a) Payments – September, October, November & December 2013	<b>10a</b>	41



b)	Income – September, October, November & December 2013	<b>10b</b>	55
c)	Receive Barclay Card Statements	<b>10c</b>	73
<b>11.</b>	<b>3<sup>rd</sup> QUARTER ACCOUNTS</b>		
a)	3 <sup>rd</sup> Quarter Income and Expenditure Report	<b>11a</b>	83
b)	Exceptions Report	<b>11b</b>	93
<b>12.</b>	<b>COUNCIL SIGNATORIES</b>	<b>No papers</b>	
	To request additional signatories for the Council's bank account		
<b>13.</b>	<b>LUDLOW FRINGE FESTIVAL</b>	<b>13</b>	97
	To receive the Fringe Festival accounts and consider their request for use of Events Square		
<b>14.</b>	<b>DE GREY'S CAFÉ</b>	<b>14</b>	99
	To receive a letter from a member of the public		
<b>15.</b>	<b>TEME WEIRS TRUST</b>	<b>15</b>	101
	To receive the Teme Weirs Trust accounts for 2012/13 and consider a request for an increase to their Annual Core Budget Grant		
<b>16.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted		
<b>17.</b>	<b>BUDGET/ PRECEPT 2014/15</b>	<b>17</b>	117
	To consider the budget and precept figures for 2014/15		



**M e m b e r s h i p**

List of Members of the Policy & Finance Committee

Councillors Draper (Chair); Cobley; Ginger; Holcombe; Kemp; Mold;  
Newbold; Parry; Perks; Sheward; Smithers

**Notes**

The next Policy & Finance Committee meeting will be held on 3<sup>rd</sup> March 2014