



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,
Unitary Councillors, Press
Contact: Gina Wilding, Town Clerk
Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ
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Despatch date: 7th January 2014

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held
in **The Guildhall, Mill Street, Ludlow**
on Monday 13th January 2014 at 7.00pm

Gina Wilding
Town Clerk

Key Agenda Items:

- Cemetery matters
- CCTV
- Market matters

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. Apologies

3. Declarations of Interests

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

4. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

5. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

6. Minutes – To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 23rd SEPTEMBER 2013**.

ITEM	Attachment	Page No
7. COMPLIMENTS AND COMPLAINTS To receive the email from David Currant regarding the Calendar of Events for 2014.	7	17
8. BUTTERCROSS CLOCK To receive a report from the Town Clerk regarding the Buttercross Clock.	8	19
9. MARKETS		
a) To consider the report and proposed regulations of the operation of the Specialist Markets.	9a	21
b) To consider the report and proposed Policy for the use of Town Council gazebos.	9b	29
c) To review section 12 and 13 in the Regulations for the operation of Ludlow Market and Buttercross Market, from the Full Council resolution FC/291.	9c	33
d) To consider the report from the Town Clerk regarding parking for Market Traders.	9d	47



10.	AMENITY AREAS		
	a) <u>Linney Riverside Park</u> - To note the design of the Viking longship which has been planted at the Linney by the Friends of the Linney Riverside Park.	10a	49
	b) <u>Wheeler Road</u> – To note the reply from Shropshire Housing Association and Shropshire Council regarding the Teen Shelter.	10b	55
	c) <u>Public Waste Bins</u> – To receive the report from Councillor Sheward regarding public waste bins in Clee View Ward.	10c	59
11.	SOUTH SHROPSHIRE YOUTH FORUM		
	To note the Annual Report 2012-2013 from the Youth Forum.	11	63
12.	BUSES		
	a) To note that the bus shelter on Mill Street has been re-erected after the Assembly Rooms has been repainted and that the new seat has been installed.	12a	75
	b) To receive the complaint regarding bus services in Ludlow.	12b	77
	c) To receive the update on the Bus Services in Ludlow.		
	i) Response from the Traffic Commissioner regarding the change to the 435 commercial route operated by Minsterley Motors;	12ci	81
	ii) Response from the Traffic Commissioner regarding the changes to bus routes in Ludlow namely the 701 and 722.	12cii	83
13.	TOWN ISSUES		
	a) To receive the response from Shropshire Council regarding 'A' Boards;	13a	85
	b) To note the response from Shropshire Council regarding the Coder Road recycling Centre.	13b	87
14.	CEMETERY		
	To consider the report from the Town Clerk regarding work to the cemetery paths.	14	89
15.	CCTV		
	To consider the report and update from the Town Clerk regarding Ludlow and countywide provision of CCTV.	15	95



16.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
17.	PROPOSED TRANSFER OF AMENITY LAND FROM SHROPSHIRE COUNCIL	17	101
	To receive information from the Town Clerk regarding the proposed transfer of amenity land from Shropshire Council.		
M e m b e r s h i p			
List of Members on the Services Committee			
Councillors Parry (Chairman); Perks (Vice-Chairman), Cobley, Ginger, Jones, Kemp, Mold, J Newbold, S Newbold and Smithers.			
Notes			
Date of next meeting 24th February 2014			