



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 17<sup>th</sup> September 2013**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in **The Guildhall, Mill Street, Ludlow**  
on Monday 23<sup>rd</sup> September 2013 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Amenity Areas
- Transport
- Cemetery matters
- Market

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

## 3. Declarations of Interests

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

## 4. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

## 5. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

## 6. Minutes – To approve as a correct record and sign the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 22<sup>nd</sup> JULY 2013**.

ITEM	Attachment	Page No
<b>7. COMPLIMENTS AND COMPLAINTS</b>		
a) To receive the email about Ludlow.	<b>7a</b>	<b>13</b>
b) To receive the letter from Angela Siminson, organiser of Ludlow's Festival of Small Gardens 2013.	<b>7b</b>	<b>15</b>
<b>8. LUDLOW IN BLOOM</b>		
a) To receive the committee minutes of Ludlow in Bloom dated 19 <sup>th</sup> June and 8 <sup>th</sup> August 2013.	<b>8a</b>	<b>17</b>
b) To note that Heart in England awarded Ludlow Gold for 2013.	<b>8b</b>	<b>21</b>
<b>9. BUSES</b>		
a) To receive an update on the request for a change to the 435 Bus Service.	<b>9a</b>	<b>23</b>
b) To receive a report from Councillor Smithers regarding recent changes to Town buses, 701 and 702 service.	<b>9b</b>	<b>25</b>
<b>10. TINSEL TUESDAYS</b>		
To receive an oral update from Councillor Perks on the preparations for Tinsel Tuesday Market 2013. This item was deferred from the Services Committee meeting on the 22 <sup>nd</sup> July 2013.	<b>10</b>	<b>45</b>

**11. AMENITY AREAS**

- |   |            |           |
|---|------------|-----------|
| a) To consider a report from the DLF Supervisor regarding the hedge at Wheeler Road Play Area and ownership of the teenage shelter. | <b>11a</b> | <b>51</b> |
| b) To consider the request from a resident for play equipment at Weyman Road.   | <b>11b</b> | <b>59</b> |
| c) To consider the request for the use of one bed in Castle Gardens to be planted in the Fair Trade logo for 2014.                  | <b>11c</b> | <b>63</b> |
| d) To consider the report for the increase in size to the beds on Old Street to deter road users from parking on them.              | <b>11d</b> | <b>67</b> |

**12. LINNEY RIVERSIDE PARK**

- |  |            |           |
|--|------------|-----------|
| a) To consider the proposal from a Trader to trade at the Linney Riverside Park selling jacket potatoes with fillings; | <b>12a</b> | <b>75</b> |
| b) To consider alternative designs for the willow sculpture at the Linney Riverside Park.                              | <b>12b</b> | <b>79</b> |

**13. CEMETERY MATTERS**

- |  |                |              |
|--|----------------|--------------|
| a) To consider a report from the Town Clerk regarding the proposed closure of the Cemetery gates each evening; | <b>13a</b>     | <b>91</b>    |
| b) To receive the report and results from the public consultation regarding the choice of information boards.  | <b>13b/11b</b> | <b>93/59</b> |

**14. TOWN ISSUES**

- |  |            |            |
|--|------------|------------|
| a) To receive a report from the Town Clerk on 'A' boards in the Town;      | <b>14a</b> | <b>103</b> |
| b) To consider a report from the Town Clerk regarding parking in the Town. | <b>14b</b> | <b>113</b> |

**15. DEFIB 4 YOU**

To consider the oral request from Councillor Toop for assistance to cover insurance costs for a further defib unit to be installed at Ludlow Homecare in the near future.

**No papers**

**16. BOXING CLUB**

To consider a report regarding management of the Boxing Club car park.

	<b>16</b>	<b>119</b>
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**17. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960**

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

**No papers**



<b>18. DLF MATTERS</b>		
To receive a report from the DLF Supervisor regarding the proposed replacement of the Kubota mower.	<b>18</b>	<b>127</b>
<p style="text-align: center;"><b>M e m b e r s h i p</b></p> <p style="text-align: center;">List of Members on the Services Committee</p> <p style="text-align: center;">Councillors Parry (Chairman); Perks (Vice-Chairman), Cobley, Ginger, Jones, Kemp, Mold, J Newbold, S Newbold and Smithers.</p>		
<p style="text-align: center;"><b>Notes</b></p> <p style="text-align: center;">Date of next meeting 13<sup>th</sup> January 2014</p>		