



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, DLF Supervisor, Market Officer,  
Unitary Councillors, Press  
**Contact: Gina Wilding, Town Clerk**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow, SY8 1AZ**  
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townclerk@ludlow.gov.uk  
**Despatch date: 28<sup>th</sup> May 2013**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in **The Guildhall, Mill Street, Ludlow**  
on Monday 3<sup>rd</sup> June 2013 at 7.00pm

Gina Wilding  
Town Clerk

### Key Agenda Items:

- Bus Shelters
- CCTV
- Cemetery matters
- PA conference system

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



## 1. Health and Safety

Councillors are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall.

For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

## 2. Apologies

## 3. Declarations of Interests

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

## 4. Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

## 5. Ludlow's Unitary Councillors Question and Answer Session – Ludlow's Unitary Councillors are invited to address any questions to the Committee.

## 6. Minutes – To receive the open and closed minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 8<sup>th</sup> APRIL 2013**.

<b>ITEM</b>	<b>Attachment</b>	<b>Page No</b>
<b>7. COMPLIMENTS</b> To receive letters and emails of thanks about Ludlow from visitors.	<b>7</b>	<b>11</b>
<b>8. BUS SHELTERS</b>		
a) To consider a report from the Town Clerk regarding the proposed bus shelter on Corve Street.	<b>8a</b>	<b>13</b>
b) To receive an update on the request for the seat to be replaced in the Mill Street Bus Shelter.	<b>8b</b>	<b>31</b>
<b>9. CCTV</b> To consider a report from the Town Clerk regarding options for CCTV.	<b>9</b>	<b>35</b>
<b>10. CEMETERY MATTERS</b> To consider the explanatory leaflet produced for the Cemetery.	<b>10</b>	<b>41</b>



<b>11. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>	
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.		
<b>12. CEMETERY MATTERS</b>		
a) To consider the quotations for signage at the Cemetery;	<b>12a</b>	<b>43</b>
b) To receive a report from the Town Clerk regarding Cemetery costs comparisons countywide.	<b>12b</b>	<b>51</b>
<b>13. CONFERENCE SYSTEM</b>		
To consider the quotations for PA systems in the Council Chamber.	<b>13</b>	<b>61</b>

### M e m b e r s h i p

List of Members on the Services Committee

Councillors Parry (Chairman); Perks (Vice-Chairman), Ginger, Newbold, Perks, Phillips, Pound and Smithers.

### N o t e s

Next meeting 22<sup>nd</sup> July 2013