



## **LUDLOW TOWN COUNCIL A G E N D A**

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
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**Despatch date: 15<sup>th</sup> January 2013**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the Guildhall, Mill Street, Ludlow on Monday 21<sup>st</sup> January 2013 at 7.00pm

Gina Wilding  
Town Clerk

### **Key Agenda Items:**

- **3<sup>rd</sup> Quarter Accounts**
- **Draft Budget & Precept**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Health and Safety** – Councillors and members of the public are to note that the fire exits can be found to the rear of the building, left outside the Council Chamber and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.
2. **Apologies**
3. **Declarations of Interests**
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest
4. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign all minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 5<sup>th</sup> November 2012**.

	ITEM	Attachment	Page No
7.	<b>RECOMMENDATIONS FROM SERVICES COMMITTEE</b> To consider the recommendations made by the Services Committee meeting held on the 14 <sup>th</sup> January 2013	<b>7</b>	13
8.	<b>TOWN PLAN WORKING GROUP</b> To receive the minutes of the meeting held on the:-		
a)	3 <sup>rd</sup> January 2013	<b>8a</b>	15
b)	30 <sup>th</sup> October 2012	<b>8b</b>	17
c)	To consider a report on the future of the Town Plan	<b>8c</b>	23
9.	<b>FINANCE INFORMATION</b> To receive:-		
a)	Payments – October to December 2012	<b>9a</b>	31
b)	Income – October to December 2012	<b>9b</b>	43
c)	3 <sup>rd</sup> Quarter Exceptions Report	<b>9c</b>	57
d)	3 <sup>rd</sup> Quarter Income and Expenditure Report	<b>9d</b>	61
e)	Receive Barclay Card Statements	<b>9e</b>	71
f)	Receive letter of thanks	<b>9f</b>	79
10.	<b>MARKET TRADER PARKING</b> To consider details of the proposed new Market Trader parking scheme	<b>To be tabled</b>	



<b>11. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>	
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted		
<b>12. STAFFING MATTERS</b>	<b>12</b>	81
To receive an update from the Town Clerk		
<b>13. COUNCIL VEHICLES</b>	<b>13</b>	87
To consider a report from the Direct Labour Force Supervisors on Council vehicles		
<b>14. DRAFT BUDGET &amp; PRECEPT</b>	<b>14</b>	101
To consider the Precept information received from Shropshire Council and its budgetary implications		
<p style="text-align: center;"><b>M e m b e r s h i p</b></p> <p style="text-align: center;">List of Members of the Policy &amp; Finance Committee</p> <p style="text-align: center;">Councillors McCormack (Chair); Phillips (Vice-Chair); Aitken; Draper; Newbold; Parry; Perks; Pound; Smithers; Wilcox.</p>		
<p style="text-align: center;"><b>Notes</b></p> <p style="text-align: center;">The next Policy &amp; Finance Committee meeting will be held on 4<sup>th</sup> March 2013</p>		