



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Gina Wilding**  
**Ludlow Town Council, The Guildhall, Mill Street, Ludlow,**  
**SY8 1AZ**  
01584 871970  
townclerk@ludlow.gov.uk  
**Despatch date: 31<sup>st</sup> October 2012**

### POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the the Guildhall, Mill Street, Ludlow on Monday 5<sup>th</sup> November 2012 at 7.00pm

Gina Wilding  
Acting Town Clerk

### Key Agenda Items:

- Policies
- Finance Second Quarter
- Draft Budget

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests**
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Acting Town Clerk.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Committee.
6. **Minutes** – To approve as a correct record and sign all minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 24<sup>th</sup> September 2012**.

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>7. RECOMMENDATIONS FROM SERVICES COMMITTEE</b>	
a) To consider the recommendations made by the Services Committee meeting held on the 29 <sup>TH</sup> October 2012	7a
<b>8. SHROPSHIRE/HEREFORDSHIRE TOURISM GROUP</b>	
To note minutes from Shropshire/Herefordshire Tourism Group	<b>8</b>
<b>9. POLICIES</b>	
a) Landline and Mobile Telephony Policy	<b>9a</b>
b) Dignity at Work Policy	<b>9b</b>
c) Vehicle and Machinery Replacements/Maintenance Policy	<b>9c</b>
<b>10. FINANCE INFORMATION</b>	
To receive:	
a) Payments September- October 2012	<b>10a</b>
b) Income and expenditure report exceptions report September-October 2012	
<b>12. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	<b>No papers</b>
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the	



business to be transacted

**13. DRAFT BUDGET**

To consider the draft budget and consider the recommendations

**13**

**M e m b e r s h i p**

**List of Members of the Policy & Finance Committee**

**Councillors McCormack (Chair); Phillips (Vice-Chair); Aitken; Draper; Leyton-Purrier; Newbold; Parry; Perks; Pound; Smithers; Wilcox.**

**Notes**

**The next Policy & Finance Committee meeting date will be 21<sup>st</sup> January 2012**