



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press  
**Contact: Veronica Calderbank**  
**Ludlow Town Council, The Stable Block, Stone House, Corve Street, Ludlow,**  
**SY8 1DG**  
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**Despatch date: 24<sup>th</sup> July 2012**

### **POLICY & FINANCE COMMITTEE**

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 30<sup>th</sup> July 2012 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- **Street Trading**
- **Policy on the Use of Castle Gardens**
- **Equal Opportunities Policy**
- **Recruitment and Selection Policy**
- **Queen's Diamond Jubilee Accounts**
- **Declarations of Interest**

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests**
  - a) Disclosable Pecuniary Interest
  - b) Declaration of conflicts of Interest
  - c) Declarations of personal interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk.
5. **Questions and Answers – Unitary Councillors.**
6. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 18<sup>th</sup> JUNE 2012.**

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>7. STREET TRADING SUB-COMMITTEE</b>	
a) To receive the minutes of the Street Trading Sub-Committee meeting held on the 24 <sup>th</sup> July 2012	<b>7a</b>
b) To consider the recommendations from the Street Trading Sub-Committee meeting held on the 24 <sup>th</sup> July 2012	<b>7b</b>
<b>8. POLICIES</b>	
a) Policy on the Use of Castle Gardens	<b>8a</b>
b) Equal Opportunities Policy	<b>8b</b>
c) Recruitment and Selection Policy	<b>8c</b>
<b>9. QUEEN'S DIAMOND JUBILEE</b>	<b>To be tabled</b>
To receive the groups final accounts	
<b>10. LOCALISM ACT - DECLARATIONS</b>	<b>10</b>
To consider a report from the Town Clerk on Disclosable Pecuniary Interests	
<b>11. FINANCIAL INFORMATION</b>	
a) Payments April-June 2012	<b>11a</b>
b) Income April –June 2012	<b>11b</b>
c) Income and Expenditure 1 <sup>st</sup> Quarter	<b>11c</b>
d) Exceptions Report for the 1 <sup>st</sup> Quarter	<b>11d</b>



<b>12.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted	<b>No papers</b>
<b>13.</b>	<b>CLOSED SESSION MINUTES</b> Approve as a correct record and sign the closed session minutes of the Policy & Finance Committee meeting held on Monday 18 <sup>th</sup> June 2012.	<b>13</b>
<b>14.</b>	<b>COMPLAINT</b> To consider a report from the Town Clerk on a complaint received from a member of the public	<b>14</b>
<b>15.</b>	<b>LUDLOW IN BLOOM</b> To receive a report from the Town Clerk	<b>15</b>
<b>M e m b e r s h i p</b>		
<b>List of Members of the Policy &amp; Finance Committee</b>		
<b>Councillors McCormack (Chair); Phillips (Vice-Chair); Aitken; Draper; Leyton-Purrier; Newbold; Parry; Perks; Pound; Smithers; Wilcox.</b>		
<b>Notes</b>		
<b>The next Policy &amp; Finance Committee meeting date will be 24<sup>th</sup> September 2012</b>		