



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Unitary Councillors, Press
Contact: Veronica Calderbank
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Despatch date: 3rd July 2012

COUNCIL

You are summoned to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Wednesday 9th July 2012 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- Garden of Rest
- Commemorative Plaques
- Toilet Charges
- Market Matters
- Town Council Accommodation
- Consultation – SamDev/Part Night Street Lighting

The public may speak at this meeting

Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
 - a) Declarations of personal interest.
 - b) Declarations of prejudicial interest.
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Response to Questions Raised by the Public at the Previous Meeting** – Oral report from the Town Clerk as required.
5. **Ludlow's Unitary Councillors Question and Answer Session** – Ludlow's Unitary Councillors are invited to address any questions to the Council.
6. **Minutes** – To approve as a correct record and sign the minutes of the **COUNCIL MEETINGS** held on:-
 - a) Monday 28th May 2012
 - b) Monday 25th June 2012

ITEM	ATTACHMENT
7. SERVICES COMMITTEE Receive the draft minutes of the meeting held on the 11 th June 2012	7
8. REPRESENTATIONAL COMMITTEE To receive the draft minutes of the meeting held on the 6 th June 2012	8
9. POLICY & FINANCE COMMITTEE	
a) To receive the draft minutes of the meeting held on the 18 th June 2012	9a
b) Consider the recommendations from the Policy and Finance Committee meeting held on the 18 th June 2012	9b
10. TWINNING SUB-COMMITTEE	
a) To receive the draft minutes of the meeting held on the 6 th June 2012	10a
b) Consider the recommendations from the Twinning Sub-Committee meeting held on the 6 th June 2012	10b

11.	GARDEN OF REST To consider a report on Section 215 of the Local Government Act 1972	No papers
12.	COMMEMORATIVE PLAQUES To agree a policy on the content of future commemorative plaques and whether they should be permitted	No papers
13.	CEMETERY	
a)	To consider a report on a Baby's Memorial	13a
b)	To consider a report on a wooden memorial	13b
14.	CAB To consider a letter from the CAB on how the Council's grant is used	14
15.	TOILET CHARGES To consider a letter from a member of the public concerning the implementation of charges on Council toilets	15
16.	EXTERNAL AUDITOR To note the consultation document received from the Audit Commission	16
17.	MARKET MATTERS To consider the recommendations from Policy & Finance Committee, taking into account the comments received from the Ludlow Market Traders Federation	17
18.	TOWN COUNCIL ACCOMMODATION	
a)	To receive a letter from Philip Dunne MP	18a
b)	To receive an update on the progress on the relocation to the Guildhall	No papers
19.	CONSULTATION	Not yet available
a)	SamDev	
b)	Part Night Street Lighting	
20.	COMMITTEE MEMBERSHIP To reconsider committee membership taking into account the new Members elected following their adoption	20
a)	Representational Committee – Councillors Draper and Toop	
b)	Policy and Finance Committee – Councillors Draper and Perks (Terms of Reference would need to be amended to increase the Committee Membership to 11)	



c)	Staffing and Appeals Sub-Committee – Councillor Phillips	
d)	To call a meeting of the Standing Orders Working Group to consider changes to Standing Orders following changes in the law	
21.	REPRESENTATIVES ON OUTSIDE BODIES	21
	To reconsider the representatives on outside bodies taking into account the new Members elected following their adoption	
22.	EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
23.	CONFIDENTIAL MINUTES	
a)	Approve as a correct record and sign the confidential minutes of Council 28 th May 2012	23a
b)	Approve as a correct record and sign the confidential minutes of Council 25 th June 2012	23b
c)	To receive the draft minutes of the Services Committee meeting held on the 11 th June 2012	23c
d)	To receive the draft minutes of the Policy & Finance Committee meeting held on the 18 th June 2012	23d
24.	STAFFING & APPEALS SUB-COMMITTEE	
a)	To receive the draft confidential minutes of the Staffing and Appeals Sub-Committee meeting held on the 28 th June 2012	24a
b)	To consider the recommendations from the Staffing and Appeals Sub-Committee meeting held on the 28 th June 2012	24b
c)	To consider the recommendations from the Staffing and Appeals Sub-Committee meeting held on the 6 th June 2012	24c
25.	COMPLAINT	25
	To note a complaint received from a member of the public and it's withdrawal and a Member of the Council	
26.	PROPERTY	26
	To consider the valuations and agree on a way forward with regards to land adjoining 49 Henley Orchards	



M e m b e r s h i p

Councillors Pound (Town Mayor); Parry (Deputy Mayor); Aitken; Callender; Davies; Draper; Hunt; Leyton-Purrier; McCormack; Newbold; Perks; Phillips; Smithers; Toop; Wilcox

The next Council meeting to will be held on the 3rd September 2012