



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Clerk, Market Manager, Press

**Contact: Veronica Calderbank**

**Ludlow Town Council, The Stable Block, Stone House, Ludlow, SY8 1DG**

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**Despatch date: 31<sup>st</sup> May 2011**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in The Stable Block, Stone House, Corve Street, Ludlow  
on Monday 6<sup>th</sup> June 2011 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- **Project Updates**
- **Council Properties**
- **Cemetery Charges**
- **DLF Matters**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 28<sup>th</sup> MARCH 2011**.

	<b>ITEM</b>	<b>ATTACHMENT</b>
<b>5.</b>	<b>PROJECT UPDATES</b>	
a)	The Buttercross - Stage II nearly complete – exception worn/leaking drain pipe to be replaced at the rear of the building.	<b>No papers</b>
b)	The Linney Riverside Park - Contract Let – Flood defence. Consent applied for.	<b>No papers</b>
c)	Wheeler Road Community Project – Work commencing July	<b>No papers</b>
d)	HLF bid for stage I – Progress has been made. £120,000 secured – plus £35,000 capital to proceed on same basis without Shropshire Council involvement in Buttercross at this stage.	<b>No papers</b>
<b>6.</b>	<b>COUNCIL PROPERTIES</b>	
	To receive an oral update from the Town Clerk regarding Council Properties on the Meeting with Chris Edwards 16 <sup>th</sup> May 2011. Further meeting to be agreed 'in the next few weeks'.	<b>No papers</b>
<b>7.</b>	<b>LUDLOW IN BLOOM</b>	
	To receive the minutes of the meetings 22 <sup>nd</sup> February, 30 <sup>th</sup> March and 20 <sup>th</sup> April 2011 and review works suggested by former Judge and Heidi Steel, Shropshire Council.	<b>7</b>
<b>8.</b>	<b>CEMETERY CHARGES</b>	
	To receive a report from the Town Clerk on plot charges surrounding Ludlow and consider an increase in charges in line with other Authorities.	<b>8</b>
<b>9.</b>	<b>DLF MATTERS</b>	
a)	Bus Stop, Assembly Rooms - To receive a report from the Town Clerk regarding maintenance of the bus stop on Mill Street adjacent to the Assembly Rooms.	<b>9a</b>



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|------------|--|------------------|
| b)         | Bus Stop, Corve Street - To receive a report from the Town Clerk regarding the requested bus stop on Corve Street and objections from the antique shop and the private residence opposite. To note the stop is lower than the Compasses.   | <b>9b</b>        |
| c)         | Service Level Agreement - To consider the report from the Town Clerk regarding a Service Level Agreement with Ludlow Conference Centre and the Assembly Rooms.   | <b>9c</b>        |
| d)         | Toilet Cleaning – To receive an oral report from the Town Clerk regarding toilets and associated staffing difficulties.  | <b>No papers</b> |
| e)         | Garden of Rest – To receive an oral report from the Town Clerk regarding maintenance at the Garden of Rest and Parish Grant application.   | <b>No papers</b> |
| <b>10.</b> | <b>SHARED USE OF CODER ROAD DEPOT</b><br>To receive a report from the Town Clerk regarding shared use of Coder Road Depot for the storage and recycling of cardboard.  | <b>10</b>        |
| <b>11.</b> | <b>MARKET ADVERTISING &amp; HIRING</b><br>To receive a report from the Town Clerk regarding advertising and proofs and hired in market stalls.   | <b>11</b>        |
| <b>12.</b> | <b>MURAL FOR THE SKATEPARK</b><br>To receive a report from the Town Clerk regarding a possible Skatepark Art Project and advice from the National Organisation.  | <b>12</b>        |
| <b>13.</b> | <b>STREET TRADING – ICE-CREAM VAN</b><br>To receive an oral report from the Town Clerk regarding representations and legal issues and appointment of additional Members to the Committee.  | <b>No papers</b> |
| <b>14.</b> | <b>REQUEST TO BORROW LINNEY BOATS</b><br>To receive and consider an oral request from Berrington Hall to borrow the Linney boats for an event on the 25 <sup>th</sup> June 2011.   | <b>No papers</b> |
| <b>15.</b> | <b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b><br>The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest | <b>No papers</b> |



by reason of the confidential nature of the business to be transacted

**16. CONFIDENTIAL MINUTES**

To approve as a correct record and sign the confidential minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 28<sup>th</sup> MARCH 2011.**

**16**

**M e m b e r s h i p**

List of Members on the Services Committee

Councillors Parry (Chairman); Hunt (Vice-Chairman); Callender; Glaze; Jackson; Mitchell; Newbold; Pound; Pope; Smithers;

**Notes**

**The next Services Committee meeting will be held on Monday 18<sup>th</sup> July 2011**