



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Clerk, Market Manager, Press

**Contact: Veronica Calderbank**

**Ludlow Town Council, The Stable Block, Stone House, Ludlow, SY8 1DG**

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**Despatch date: 22<sup>nd</sup> March 2011**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in The Stable Block, Stone House, Corve Street, Ludlow  
on Monday 28<sup>th</sup> March 2011 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- **Partnership Working**
- **DLF Quarterly Report**
- **Coat of Arms**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 21<sup>st</sup> FEBRUARY 2011**.

ITEM	ATTACHMENT
<b>5. PROJECT UPDATES</b>	
a) The Buttercross Stage II Works have almost been completed with the exception of pigeon deterrent works and a rusted down pipe.	<b>No papers</b>
b) The Linney Riverside Park – application for stage II funding has been made from the Big Lottery by the Community Group.	<b>No papers</b>
c) Wheeler Road Community Project – an application has been made to amend the planning application to accommodate additional features.	<b>No papers</b>
d) HLF bid for stage I – the bid is to be submitted on the 14 <sup>th</sup> April following the Council decision on the 28 <sup>th</sup> March 2011, upon the rising of the Services Committee.	<b>No papers</b>
<b>6. COUNCIL PROPERTIES</b>	
To receive an update from the Town Clerk on Council properties.	<b>No papers or report</b>
a) Buttercross – request to use the ground floor as the VIC in a partnership arrangement with Shropshire Council to use Shropshire Council staff to assist in the staffing of the Interpretation Centre.	
b) Guildhall – to consider a request for the premises to be used as a museum/”asset transfer” – to be discussed at the LJC. To consider holding the 9 <sup>th</sup> May Council meeting in the Guildhall (if possible).	
c) Cemetery House – to note the specification has been changed to incorporate the whole block/storage unit and toilets as one contract.	
<b>7. PARTNERSHIP WORKING</b>	
To note a report from the Town Clerk regarding potential Town Partnerships and decide whether or not to create a Tourism Group and remain a member of Cittaslow (certificate of membership to be on display at the meeting).	<b>7</b>



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| <b>8.</b>  | <p><b>DLF QUARTERLY REPORT</b><br/>To receive the DLF Quarterly Report.</p>  | <b>8</b>         |
| <b>9.</b>  | <p><b>SERVICE PLANNING OVERVIEW</b><br/>Deferred to the next Services Committee due to the decisions required at the Special Council Meeting.</p>  | <b>No papers</b> |
| <b>10.</b> | <p><b>CEMETERY CHARGES</b><br/>Deferred to the next Services Committee due to the decisions required at the Special Council Meeting.</p>   | <b>No papers</b> |
| <b>11.</b> | <p><b>LAND, TOILETS AND STREETLIGHTS</b><br/>To consider the latest offer from Shropshire Council regarding the transfer of assets, cancellation of maintenance agreements and asset exchange.</p>   | <b>11</b>        |
| <b>12.</b> | <p><b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b><br/>The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted</p> | <b>No papers</b> |
| <b>13.</b> | <p><b>CONFIDENTIAL MINUTES</b><br/>To approve as a correct record and sign the confidential minutes of the <b>SERVICES COMMITTEE</b> meeting held on <b>MONDAY 21<sup>st</sup> FEBRUARY 2011.</b></p>  | <b>13</b>        |
| <b>14.</b> | <p><b>USE OF THE COAT OF ARMS</b><br/>To receive a report regarding the Coat of Arms.</p>  | <b>14</b>        |
| <b>15.</b> | <p><b>CEMETERY AUDIT</b><br/>Deferred to the next Services Committee due to the decisions required at the Special Council Meeting.</p>   | <b>No papers</b> |



## **M e m b e r s h i p**

List of Members on the Services Committee

Councillors Parry (Chairman); Hunt (Vice-Chairman); Callender; Glaze; Jackson; Newbold;  
Pound; Pope; Smithers;

## **Notes**

**The next Services Committee meeting will be advised at the Annual General Meeting on  
Monday 9<sup>th</sup> May 2011**