



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Clerk, Market Manager, Press

**Contact: Veronica Calderbank**

**Ludlow Town Council, The Stable Block, Stone House, Ludlow, SY8 1DG**

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**Despatch date: 23<sup>rd</sup> December 2010**

### SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held  
in The Stable Block, Stone House, Corve Street, Ludlow  
on Monday 10<sup>th</sup> January 2011 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- **Project updates**
- **Grow, Cook and Share presentation from Valerie Meehan**
- **Cemetery Regulations**
- **Mayors Board**
- **Market Booking Refund Policy**

***The public may speak at this meeting***

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 25<sup>th</sup> October 2010**.

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>5. PROJECT UPDATES</b> a) The Buttercross Stage II Works b) The Linney Riverside Park c) Wheeler Road Community Project - Progress	<b>No papers</b>
<b>6. LUDLOW IN BLOOM</b> a) To receive the minutes from the meetings, 27 <sup>th</sup> October and 8 <sup>th</sup> December 2010. b) To consider the request for funding for 2011/12.	<b>6a</b>  <b>6b</b>
<b>7. FOOD HYGIENE – VACUUM PACKED MEAT ON THE MARKET</b> To receive the letter from Shropshire Council about vacuum packed meat on the market.	<b>7</b>
<b>8. GROW COOK AND SHARE</b> To receive an oral report regarding the Scheme from Valerie Meehan.	<b>No papers</b>
<b>9. CEMETERY ISSUES</b> a) To consider the report for Regulations and marking out grave spaces in the Cemetery. b) To consider the referral from Representational Committee in relation to a request for an additional headstone on a grave.	<b>9a</b>  <b>9b</b>
<b>10. UPDATE ON CARDBOARD RECYCLING</b> To receive an oral update from the Town Clerk.	<b>No papers</b>



<b>11.</b>	<b>MAYORS BOARD</b> To receive an oral update from the Town Clerk regarding the Mayors Board and statutory declaration from the former Chief Executive of South Shropshire District Council.	<b>No papers</b>
<b>12.</b>	<b>MARKET BOOKING REFUND POLICY</b> To ask Members to consider to agree a Policy of refunding market rents, should a market be over subscribed/cancelled.	<b>12</b>
<b>13.</b>	<b>COUNCIL PROPERTIES – Report No. S/11/01</b> To receive the report on Council properties. Buttercross – potential users, Cemetery House and the Guildhall.	<b>13</b>
<b>14.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted	<b>No papers</b>
<b>15.</b>	<b>CONFIDENTIAL MINUTES</b> To approve as a correct record and sign the confidential minutes of the <b>SERVICES COMMITTEE</b> meeting held on <b>MONDAY 25<sup>th</sup> OCTOBER 2010.</b>	<b>15</b>
<b>16.</b>	<b>GRAVE I/2/543 – S/11/02</b> To receive a report regarding the funeral on the 6 <sup>th</sup> December 2010.	<b>16</b>
<b>M e m b e r s h i p</b>		
List of Members on the Services Committee		
Councillors Parry (Chairman); Hunt (Vice-Chairman); Callender; Glaze; Jackson; Newbold; Pound; Pope; Smithers;		
<b>Notes</b>		
<b>The next Services Committee meeting will be held on Monday 21<sup>st</sup> February 2011</b>		