



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Clerk, Market Manager, Press

Contact: Veronica Calderbank

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Despatch date: 19th October 2010

SERVICES COMMITTEE

You are summoned to attend a meeting of the Services Committee to be held in The Stable Block, Stone House, Corve Street, Ludlow on Monday 25th October 2010 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- **Pollarding of Lime trees, Castle Gardens**
- **Provision of public conveniences**
- **Cardboard recycling**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 6th SEPTEMBER 2010**.

ITEM	ATTACHMENT
5. PROJECT UPDATES a) The Buttercross Stage II Works b) The Linney Riverside Park c) Wheeler Road Community Project - Progress	No papers
6. ROTARY PURPLE CROCII BULBS To receive an oral update on the Rotary Purple crocus planting with winter bedding/pansies and daffodils.	No papers
7. PROPAGATION OF PLANTS FOR 2011/PARTNERSHIP WORKING To receive an oral update on the prices of plants quoted by Shrewsbury Town Council and partnership working.	No papers
8. POLLARDING OF LIME TREES To consider the determination of the application for permission to carry out works to 21 lime trees within Castle Gardens.	8
9. CHRISTMAS LIGHTS & PARTY WORKING GROUP To receive an oral update on the Christmas Lights & Party Working Group issues.	No papers
10. PROPOSAL FOR THE PROVISION OF PUBLIC CONVENIENCES i) To consider the letter from Shropshire Council regarding the provision of public conveniences.	10



- i) East Hamlet Block – to discuss possibilities of purchasing.
- ii) The Co-operative toilets – to receive an oral update.

11. MARKET MATTERS

- i) To consider an email and a letter for fees to be waived. **11a&b**
- ii) To consider a letter asking for a charity stall. **11c**

12. UPDATE ON CARDBOARD RECYCLING

No papers

To receive an oral update from the Town Clerk that Shropshire Council has asked us to provide them with a business plan and request for funding if necessary as part of the Market Towns Revitalisation Programme.

13. FOOD WASTE

To receive the response to the Policy & Finance Committee's letter regarding the cessation of the food waste weekly service to the Biodigster. **13**

14. CEMETERY ISSUES

- i) To receive a report from the Town Clerk to consider height restriction bars to be placed beside the Cemetery gates. **14a**
- ii) To receive a commendation letter regarding upkeep of the cemetery. **14b**

15. MAYFAIR

To receive a letter of thanks regarding the decision to prevent goldfish being given as prizes on the Mayfair from a gentleman who campaigned for three years to prevent this happening in future. **15**

16. MAYORS BOARD

To receive an oral update from the Town Clerk regarding the Mayors Board and to proceed to recite Ludlow Town Council Mayors after the Rural Urban District Council's Mayors on the RUDC Board in St. Laurence's Church. **No papers**

17. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960

No papers

The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted



18.	CONFIDENTIAL MINUTES To approve as a correct record and sign the confidential minutes of the SERVICES COMMITTEE meeting held on MONDAY 5th SEPTEMBER 2010.	18
19.	WEBSITE AND SOCIAL MEDIA REPORT To consider the report regarding website and social media.	19
20.	LUDLOW IN BLOOM To receive a report from the Town Clerk regarding the financial status of Ludlow in Bloom.	20
21.	A-BOARDS To receive an oral update from the Town Clerk on the progress made by the Assembly Rooms to have four 'A' boards and to consider the latest position from Shropshire Council with their revisions to the original pilot.	21
22.	DLF MAINTENANCE SCHEDULE To consider the quarterly report for the period of July to September and consider the types of grass cutting.	22

M e m b e r s h i p

List of Members on the Services Committee

Councillors Parry (Chairman); Hunt (Vice-Chairman); Callender; Glaze; Jackson; Newbold; Pound; Pope; Smithers;

Notes

The next Services Committee meeting will be held on Monday 10th January 2011