



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press
Contact: Veronica Calderbank
Ludlow Town Council, The Stable Block, Stone House, Corve Street, Ludlow,
SY8 1DG
01584 838010
townclerk@ludlow.gov.uk
Despatch date: 7th September 2010

POLICY & FINANCE COMMITTEE

You are summoned to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 13th September 2010 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- Accounts 1st Quarter
- Feedback Policy
- Financial Regulations
- Toilets and Street Lights
- Memorial Benches
- Market Update
- Food Waste

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 12th JULY 2010**.

| ITEM | ATTACHMENT |
|--|-------------------|
| 5. ACCOUNTS COMMITTEE Receive the minutes of the meeting held on:- | |
| a) 21 st July 2010 | 5a |
| b) 11 th August 2010 | 5b |
| c) 1 st September 2010 | 5c |
| d) Recommendations from Accounts Committee | 5d |
| 6. REPORTS FROM OUTSIDE ORGANISATIONS | No papers |
| a) Local Joint Committee – Councillor Aitken | |
| b) Cittàslow – Councillor Davies | |
| 7. ACCOUNTS – 1st QUARTER To consider the financial information for the 1 st quarter:- | |
| a) Income & Expenditure | 7a |
| b) Exceptions Report | 7b |
| 8. FEEDBACK POLICY To decide on a policy | 8 |
| 9. FINANCIAL REGULATIONS To review the Financial Regulations | 9 |
| 10. TOILETS & STREETLIGHTS Receive an oral update from the Town Clerk on the progress of negotiation with Shropshire Council | No papers |



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|--|------------------|
| 11. MILEAGE RATES | 11 |
| To consider the mileage rates for staff and Members | |
| 12. MEMORIAL BENCHES POLICY | |
| a) Recommendations from Services Committee 6 th September 2010 | 12a |
| b) To agree a policy | No papers |
| 13. FUEL USE/DLF | 13 |
| Report from the Town Clerk on the volumes of fuel purchased | |
| 14. MARKET UPDATE | 14 |
| Report from the Markets & Special Projects Officer | |
| 15. FOOD WASTE | 15 |
| To receive a report on the Food Waste Service | |
| 16. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960 | No papers |
| The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted | |
| 17. CONFIDENTIAL MINUTES | 17 |
| Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 12 th July 2010 | |
| 18. RECOMMENDATIONS FROM SERVICES COMMITTEE | 18 |
| Confidential recommendations from Services Committee meeting held on 6 th September 2010 | |
| 19. FOOD WASTE | 19 |
| Discussion of financial implications | |



M e m b e r s h i p

List of Members of the Policy & Finance Committee

Councillors McCormack (Chair); Pope (Vice-Chair); Aitken; Davies; Glaze; Newbold;
Parry; Pound; Wilcox

Notes

**The next Policy & Finance Committee meeting will be held on
Monday 8th November 2010**