



LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press
Contact: Veronica Calderbank
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Despatch date: 23rd February 2010

POLICY & FINANCE COMMITTEE

You are invited to attend a meeting of the Policy & Finance Committee to be held in the **Stable Block Meeting Room, Stone House**, Ludlow on Monday 1st March 2010 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- **The Buttercross Works**
- **Software Migration**
- **Staffing**
- **Stable Block**

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE** meeting held on **MONDAY 18TH JANUARY 2010**.

ITEM	ATTACHMENT
5. ACCOUNTS SUB-COMMITTEE	
a) Receive the minutes of the meeting held on 20 th January 2010	5a
b) Receive the minutes of the meeting held on 17 th February 2010	5b
6. RECOMMENDATIONS FROM THE SERVICES COMMITTEE	6
The adoption of a Gritting Policy	
7. MAY FAIR SAFETY ADVISORY GROUP	
a) Receive the minutes of the meeting held on 20 th January 2010	7a
b) Receive the minutes of the meeting held on 22 nd February 2010	7b
c) Note that the Mayfair Sub-Committee Meeting will take place in the Ludlow Conference Centre on 8 th March 2010 at 7.00pm	No Papers
8. LUDLOW TOWN DEVELOPMENT WORKING GROUP	
a) Receive the minutes of the meeting held on 18 th January 2010	8a
b) Receive the minutes of the meeting held on 2 nd February 2010	To be tabled
c) View the Town Development presentation	8c
d) Note that the Consultation meeting with stakeholders and other consultees will be taking place on Thursday 4 th March 2010 at 7.00pm in the Ludlow Conference Centre	No papers
9. STANDING ORDERS WORKING GROUP	To be tabled
To receive an update from the Working Group and draft Standing Orders	



10. COMMUNICATIONS WORKING GROUP	To be tabled
Receive the minutes of the meeting held on 24 th February 2010	
11. REPORTS FROM OUTSIDE ORGANISATIONS	No papers
a) Local Joint Committee – Councillor Aitken	
b) Six Market Towns – Councillor Smithers	
c) Citta'slow – Councillor Davies	
12. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960	No papers
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted	
13. CONFIDENTIAL MINUTES	
a) Approve as a correct record and sign the confidential minutes of the Policy & Finance Committee meeting held on Monday 18 th January 2010	13a
b) Receive the confidential minutes of the Accounts Sub-Committee meeting held on 20 th January 2010	13b
c) Receive the confidential minutes of the Accounts Sub-Committee meeting held on 17 th February 2010	13c
14. SOFTWARE MIGRATION	14
Receive an update on the present position and consider the quotation.	
15. BUTTERCROSS WORKS PHASE II	No papers
Receive an update on the current situation including telecommunications	
16. STAFFING	No papers
Receive an oral update	
17. STABLE BLOCK	
a) Receive toilet refurbishment quotes	17a
b) Receive an update on other matters	No papers
18. FINANCIAL COMPARISON REPORT	18
Receive the report as at 31 st January 2010	



M e m b e r s h i p

List of Members of the Policy & Finance Committee

Councillors Taylor-Smith (Chairman); Pope (Vice-Chairman); Aitken; Davies; Glaze;
McCormack; Mitchell; Newbold; Pound; Wilcox

Notes

**The next Policy & Finance Committee meeting will be held on
Tuesday 20th April 2010**