



## LUDLOW TOWN COUNCIL

### A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press  
**Contact: Veronica Calderbank**  
**Ludlow Town Council, The Stable Block, Stone House, Corve Street, Ludlow,**  
**SY8 1DG**  
01584 878437  
townclerk@ludlow.gov.uk  
**Despatch date: 24<sup>th</sup> November 2009**

### POLICY & FINANCE COMMITTEE

You are invited to attend a meeting of the Policy & Finance Committee to be held in the Conference Room, Stable Block, Stone House, Ludlow on Monday 30<sup>th</sup> November 2009 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- ACCESS TO INFORMATION-GUIDANCE
- SECTION 101 REPORT RE PAYROLL
- ENVIRONMENTAL POLICY
- SAFETY ADVISORY GROUP

*The public may speak at this meeting*

**In Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.

1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
  - a) Declarations of personal interest
  - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **POLICY & FINANCE COMMITTEE meeting held on MONDAY 26<sup>TH</sup> OCTOBER 2009.**

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>5. ACCOUNTS SUB-COMMITTEE</b>	
a) Receive the minutes of the meeting held on 20 <sup>th</sup> October 2009	<b>5a and pages 35 to 38</b>
b) Receive the minutes of the meeting held on 18 <sup>th</sup> November 2009	<b>5b</b>
<b>6. LUDLOW TOWN DEVELOPMENT WORKING GROUP</b>	
Receive an update from the Chairman on the new Town Plan for 2010-2015	<b>See pages 39-41</b>
<b>7. STALL REPLACEMENT MARKET REFURBISHMENT SCHEME</b>	
a) Receive an update on the stalls/ fitting of skirts and back-sheets	
b) Consider recommendations on the options of selling, donation and scrapping/recycling the old market stalls	<b>(7b Report Moved to 17)</b>
<b>8. EVENTS SAFETY ADVISORY GROUP – MAYFAIR</b>	<b>8</b>
Receive the minutes of the May Fair meeting held on 12 <sup>th</sup> November 2009	
<b>9. UPDATE ON BIDS</b>	<b>No papers</b>
a) <b>Spaces for Sports</b> – Wheeler Road	
b) <b>English Heritage</b> – The Buttercross	
c) <b>Heritage Lottery Fund</b> – Castle Gardens	
<b>10. REPORTS FROM WORKING GROUPS</b>	

a)	Receive comments from the Chairman of the Budget meeting held on 16 <sup>th</sup> November 2009	
b)	A Ludlow Communications meeting will be called soon	<b>No papers</b>
c)	A Civic Events meeting will be called soon	<b>No papers</b>
<b>11.</b>	<b>REPORTS FROM OUTSIDE ORGANISATIONS</b>	<b>No papers</b>
a)	Local Joint Committee – Councillor Aitken	
b)	South Shropshire Area Committee – Councillor Callender	
c)	Six Market Towns – Councillor Smithers	
<b>12.</b>	<b>ACCESS TO INFORMATION</b>	<b>12</b>
<b>13.</b>	<b>ENVIRONMENTAL POLICY</b>	<b>13a</b>
	Old and new	<b>13b</b>
<b>14.</b>	<b>EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b>	
	The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
<b>15.</b>	<b>STAFFING</b>	
	Receive the minutes of the Staffing & Appeals Sub-Committee meeting scheduled for 26 <sup>th</sup> November 2009	<b>To be tabled</b>
<b>16.</b>	<b>THE BUTTERCROSS &amp; STABLE BLOCK</b>	<b>No papers</b>
	Receive an update on recent events	
<b>17.</b>	<b>DISPOSAL OF MARKET STALLS</b>	<b>17</b>
<b>18.</b>	<b>S101 REPORT RE OUTSOURCING</b>	<b>18</b>

## **M e m b e r s h i p**

List of Members of the Policy & Finance Committee

Councillors Taylor-Smith (Chairman); Pope (Vice-Chairman); Aitken; Davies; Glaze;  
McCormack; Mitchell; Newbold; Pound; Wilcox

## **Notes**

**The next Policy & Finance Committee meeting will be held on  
Monday 18<sup>th</sup> January 2010**