



LUDLOW TOWN COUNCIL

A G E N D A

To: All Members of the Council, Town Clerk, Assistant Clerk, Market Manager, Press

Contact: Veronica Calderbank

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Despatch date: 17th November 2009

SERVICES COMMITTEE

You are invited to attend a meeting of the Services Committee to be held
at The Ludlow Conference Centre, Lower Galdeford, Ludlow
on Monday 23rd November 2009 at 7.00pm

Veronica Calderbank
Town Clerk

Key Agenda Items:

- MARKET MATTERS
- AMENITY AREAS
- CEMETERY
- PROJECTS

The public may speak at this meeting

In Public Open Session (15 minutes) – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000
 - a) Declarations of personal interest
 - b) Declarations of prejudicial interest
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the **SERVICES COMMITTEE** meeting held on **MONDAY 19th OCTOBER 2009**.

	ITEM	ATTACHMENT
5.	ITEMS TO ACTION UPDATE REPORT FROM 19TH OCTOBER 2009	5
6.	MOBILE TRADING UNITS To note the letter to traders regarding the removal of trailers on non trading days and their response.	6
7.	MARKET CAPITAL WORKS / ENHANCEMENTS Market Stalls have been delivered. One tilt will have incorrectly displayed side panels until the cover is removed for the Mayfair (Stripes run the wrong way) to avoid closing the Market.	No papers
8.	CEMETERY Works have been commissioned to create a disabled facility within the toilets (but not as yet a disabled ramp to gain easier access for wheelchair use).	No papers
9.	BUTTERCROSS REPAIRS Receive progress report on the Structural works undertaken and the latest news on the investigation.	No papers
10.	THE LINNEY Following a meeting with the representative from the Environment Agency the Town Council is assured of expert advice free of charge from technical consultants. A scheme is being drawn up for this to go out to consultation in December.	No papers

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| 11. | LUDLOW IN BLOOM | |
| a) | Minutes
To note the minutes of the Ludlow in Bloom Committee meeting held on 28 th October 2009 | 11a |
| b) | Autumn Seminar
To note the notes from the Heart of England in Bloom Seminar | 11b |
| 12. | EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960
The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | No papers |

M e m b e r s h i p

List of Members on the Services Committee

Councillors Pound (Chairman); Newbold (Vice-Chairman); Callender; Davies; Glaze; Hunt; Parry; Pope; Smithers; Taylor-Smith

Notes

The next Services Committee meeting will be held on Monday 11th January 2010