

POLICY & FINANCE COMMITTEE

Tuesday 22 April 2008

You are summoned to attend a meeting of the Policy & Finance Committee which will be held at The Bishop Mascall Centre, Lower Galdeford, Ludlow, SY8 1RZ, on **Monday 28 April 2008 at 7.00pm.**

TO: MEMBERS OF POLICY & FINANCE COMMITTEE: Councillors Aitken (Chairman), Perks (Vice Chairman), Bradley, Glaze, Hunt, Kidd, Newbold, Pound, Smithers and Wilcox

AGENDA

1. **APOLOGIES** – To receive any apologies for absence.
2. **PREJUDICIAL AND PERSONAL INTERESTS** – To receive any specific declarations of interest.
3. **PUBLIC OPEN SESSION (15 minutes)** – Members of the public are invited to make representations on any matter relating to the work of the Committee.
4. **MINUTES** – To approve the minutes of the meeting held on Monday 31 March 2008 (Pg 3)
5. **ACCOUNTS SUB-COMMITTEE** – To receive the minutes of Wednesday 16 April 2008 (Pg 7)
6. **CHAIRMAN AND VICE CHAIRMAN URGENT ACTIONS** – To approve the urgent actions taken by the Chairman and Vice Chairman to confirm the appointments of Mr N Wilson as Permanent Assistant Groundsperson and Mr D Colman and Mr A Detton as Temporary Assistant Groundspersons in light of the need to expedite starting dates
7. **MARKET ENHANCEMENT**
 - a) To receive and note Minutes of meetings of the Steering Group held on 3 March and 7 April 2008. (Pg 8)
 - b) To receive reports on the meetings held with the Architect on the drawing up of proposals to be presented to the Town Council. (Pg 15)
8. **TOWN MAP AND GUIDE** – To consider arrangements for the redrafting and printing of the Town Map & Guide under the current contact
9. **DEPARTMENT FOR COMMUNITIES AND LOCAL GOVERNMENT** – To receive and note the report entitled “Unlocking the talent of our communities” (Pg 18)



10. UNITARY AUTHORITY FOR SHROPSHIRE – To note the SCC proposals for electoral review (Pg 30)

11. STANDARDS BOARD – To note the attached Decision Notices (Pg 32)

12. COUNCIL EQUIPMENT

a) To consider the disposal of the current grass mower and purchase of a more suitable item of equipment.

b) Following recent problems with the IT system, the Town Clerk has been advised that the ‘server’ which connects all the office PC’s is in danger of collapse. The Committee is requested to approve in principle that this be replaced and to instruct the Town Clerk to obtain the necessary quotations for such replacement.

13. POST OFFICES IN SHROPSHIRE – To note that a series of public meetings has been organised by Philip Dunne on Friday 9 May 2008

14. TRAINING - To consider attendance at the SLCC/ICCM course on Cemetery Management (Pg 36)

15. REPORTS FROM WORKING GROUPS

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| a) | Website & Newsletter | Councillors Glaze, Kidd, Perks & Pope |
| b) | Remembrance Sunday | Councillors Glaze, Kidd & Smithers |

16. REPORTS FROM OUTSIDE ORGANISATIONS

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| a) | Ludlow Area Committee | Councillor Kidd |
| b) | Ludlow Marches Partnership | Councillor Perks |
| c) | SALC | Councillor Perks |
| d) | Six Market Towns | Councillor Perks |
| e) | SSDC Standards Committee | Councillor Newbold |

Linda Thomas
Town Clerk

NB In respect of Item 16 it would be helpful if members could provide reports for circulation with the Agenda. The office would be pleased to assist with word processing if handwritten reports could be made.