



## LUDLOW TOWN COUNCIL A G E N D A

To: All Members of the Council, Town Clerk, Assistant Town Clerk, Press

**Contact: Veronica Calderbank**

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**Despatch date: 8<sup>th</sup> June 2010**

### COUNCIL

You are invited to attend a meeting of Ludlow Town Council to be held at the Ludlow Conference Centre, Lower Galdeford, Ludlow on Monday 14<sup>th</sup> June 2010 at 7.00pm

Veronica Calderbank  
Town Clerk

### Key Agenda Items:

- Memorial Benches
- Projects and Priorities Update
- Town Crier
- A-Boards
- CCTV
- Representation on Outside Bodies
- The Market – Whole Square Letting

***The public may speak at this meeting***

**Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.



1. **Apologies**
2. **Declarations of Interests** – Members are requested to declare any personal and prejudicial interests they may have in matters to be considered at this meeting in accordance with the terms of the Local Authorities [Model Code of Conduct] [England] Order 2007 issued under Section 51 of the Local Government Act 2000.
  - a) Declarations of personal interest.
  - b) Declarations of prejudicial interest.
3. **Public Open Session (15 minutes)** – Members of the public are invited to make representations to the Council on any matters relating to the work of the Council or to raise any issues of concern.
4. **Minutes** – To approve as a correct record and sign the minutes of the:-
  - a) **COUNCIL MEETING** held on **MONDAY 26<sup>th</sup> APRIL 2010**
  - b) **MAYOR MAKING WEDNESDAY 26<sup>th</sup> MAY 2010**
  - c) **MAYOR MAKING WEDNESDAY 13<sup>th</sup> MAY 2009**
  - d) **ANNUAL TOWN MEETING 19<sup>th</sup> MAY 2010**
  - e) **SPECIAL COUNCIL MEETING 7<sup>th</sup> June 2010**

<b>ITEM</b>	<b>ATTACHMENT</b>
<b>5. POLICY &amp; FINANCE COMMITTEE</b>	
a) Receive the draft minutes of the meeting held on 24 <sup>th</sup> May 2010	<b>5a</b>
b) Consider the recommendations made to Council	<b>5b</b>
<b>6. SERVICES COMMITTEE</b>	
Receive the draft minutes of the meeting held on 17 <sup>th</sup> May 2010.	<b>6</b>
<b>7. REPRESENTATIONAL COMMITTEE</b>	
a) Receive the minutes of the meeting held on 27 <sup>th</sup> April 2010	<b>7a</b>
b) Receive the minutes of the meeting held on 1 <sup>st</sup> June 2010	<b>7b</b>
c) Consider the recommendations made to Council	<b>7c</b>
<b>8. MEMORIAL BENCHES</b>	<b>8</b>
To consider the report from the Town Clerk	
<b>9. PROJECTS &amp; PRIORITIES UPDATE</b>	<b>No papers</b>
Receive an update on projects from the Town Clerk	
<b>10. CONSENT STREET</b>	<b>10</b>
Further to the meeting on 4 <sup>th</sup> January 2010 to formally resolve to	



request Street Consent powers for the Market, Post Office and Entertainment Squares and Street Trading powers for Ludlow from Shropshire Council pursuant to section 101 of the Local Government Act 1972 and note the letter from Shropshire Council's Assistant Director of Public Protection.

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|--|---|------------------|
| <b>11. TOWN CRIER</b>  | To consider the request from Mr Barry McQueen to attend the Town to announce the arrival of the Heart of England Judges in Bloom on 8 <sup>th</sup> July 2010   | <b>No papers</b> |
| <b>12. TOURISM</b>   | Note letters from:-   |                  |
| a)   | Chris McKenna   | <b>12a</b>       |
| b)   | Pamela Turnbull   | <b>12b</b>       |
| <b>13. A-BOARDS</b>  | To consider the Pilot and seek:-  | <b>No papers</b> |
| a)   | Terms of the Pilot  |                  |
| b)   | Clarity on the legal position   |                  |
| c)   | Interpretation of the Shropshire Council Policy or 'Code of Conduct'  |                  |
| d)   | Implementation of the policy particularly where discretion of the co-ordinating Manager is applied  |                  |
| e)   | The failure to notify all premises owners of the policy in advance  |                  |
| f)   | The failure to provide a verbal request before action is embarked upon  |                  |
| <b>14. SELF PROTECTION CLASSES</b>   | To consider training Members and staff on self protection.  | <b>14</b>        |
| <b>15. CCTV</b>  | To note the press release from Shropshire Council   | <b>15</b>        |
| <b>16. REPRESENTATIVES ON OUTSIDE BODIES</b>   | a) General bodies   | <b>16a</b>       |
| b)   | Flood Forum   | <b>16b</b>       |
| c)   | Draft Lead Members  | <b>16c</b>       |
| <b>17. EXCLUSION OF PRESS AND PUBLIC: PUBLIC BODIES (ADMISSION TO MEETINGS) ACT 1960</b> | The Chairman will move that the public be excluded from the meeting for the following item(s) of business pursuant to section 1 of the Public Bodies (Admission to Meetings) Act 1960, on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. | <b>No papers</b> |



<b>18. CONFIDENTIAL MINUTES</b>	
a) Approve as a correct record and sign the confidential minutes of the <b>Council meetings held on Monday 26<sup>th</sup> April 2010</b>	<b>18a</b>
b) Receive the draft confidential minutes of the <b>Policy &amp; Finance Committee meeting held on 24<sup>th</sup> May 2010</b>	<b>18b</b>
c) To consider the confidential recommendations from <b>Policy and Finance 24<sup>th</sup> May 2010</b>	<b>18c</b>
d) Receive the draft confidential minutes of the <b>Services Committee meeting held on 17<sup>th</sup> May 2010</b>	<b>18d</b>
e) To consider the confidential recommendations from <b>Services Committee meeting held on 17<sup>th</sup> May 2010</b>	<b>18e</b>
<b>19. THE MARKET</b>	
a) Whole Square letting - Receive a report from the Markets and Special Projects Officer	<b>19a</b>
b) Receive an oral report from the Town Clerk on vans left on the Market Square over night	<b>No papers</b>
<b>20. STAFFING MATTERS</b>	<b>20</b>
Consider a report from the Town Clerk	
<b>21. RENT REVIEWS</b>	<b>21</b>
Receive an update on the rent reviews	

### M e m b e r s h i p

Councillors Aitken (Town Mayor); Pope (Deputy Mayor); Callender; Davies; Glaze; Hunt; Jackson; McCormack; Mitchell; Newbold; Parry; Pound; Smithers; Taylor-Smith; Wilcox

**The next Council meeting will be held on Monday 26<sup>th</sup> July 2010**