

VOLUNTARY CONTRACT NOTICE

SECTION I: CONTRACTING AUTHORITY

I.1) Name, Address and Contact Point(s)

Official Name: Ludlow Town Council		
Postal Address: The Stable Block, Stone House, Corve Street		
Town: Ludlow	Postal Code: SY8 1DG	Country: GB
For the attention of: Ms V Calderbank		Telephone: 01584 838 010
E-Mail: townclerk@ludlow.gov.uk		Fax: n/a
General Address of the contracting authority (URL) www.ludlow.gov.uk Address of the Buyers Profile (URL) http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA21347		
Further information can be obtained at:	<input type="checkbox"/> As in above mentioned contact point(s) <input checked="" type="checkbox"/> Other: <i>Please complete Annex A.I</i>	
Specifications and further documents can be obtained at:	<input type="checkbox"/> As in above mentioned contact point(s) <input checked="" type="checkbox"/> Other: <i>Please complete Annex A.II</i>	
Tenders or requests to participate must be sent to:	<input type="checkbox"/> As in above mentioned contact point(s) <input checked="" type="checkbox"/> Other: <i>Please complete Annex A.III</i>	

I.2) Type of contracting Authority and Main Activity or Activities

<input type="checkbox"/> Ministry or any other national or federal authority, including their regional or local sub-divisions	<input checked="" type="checkbox"/> General public services
<input type="checkbox"/> National or federal agency/Office	<input type="checkbox"/> Defence
<input checked="" type="checkbox"/> Regional or local Authority	<input type="checkbox"/> Public order and safety
<input type="checkbox"/> Regional or local Agency/Office	<input type="checkbox"/> Environment
<input type="checkbox"/> Body governed by public law	<input type="checkbox"/> Economic and financial affairs
<input type="checkbox"/> European Institution/Agency or International Organisation	<input type="checkbox"/> Health
	<input type="checkbox"/> Housing and community amenities
	<input type="checkbox"/> Social protection
	<input type="checkbox"/> Recreation, culture and religion
	<input type="checkbox"/> Education

The contracting authority is purchasing on behalf of other contracting authorities **No**

SECTION II: OBJECT OF THE CONTRACT

II.1) Description

II.1.1) Title attributed to the contract by the contracting authority
Linney Riverside Park Phase 1 - Erosion Control Works

II.1.2(a) Type of works contract

Execution	<input type="checkbox"/>	Design and execution	<input checked="" type="checkbox"/>
Execution, by whatever means	<input type="checkbox"/>		

II.1.2(b)) Type of supplies contract

II.1.2(c)) Type of service contract

II.1.2) Main site or location of works, place of delivery or performance
The Linney, Ludlow, Shropshire SY8 1EE

NUTS Code **UK**

II.1.3) This notice involves

A public contract

The setting up of a Dynamic Purchasing System

The establishment of a framework agreement

II.1.4) Information on framework agreement (*if applicable*)

Framework agreement with a single operators

Framework agreement with several operators

Number of participants to the framework agreement envisaged

Duration of the framework agreement

Justification for a framework agreement the duration of which exceeds four years

Estimated total value of purchases for the entire duration of the framework agreement

Frequency and value of the contracts to be awarded

II.1.5) Short description of the contract or purchase(s)

The Ludlow Town Council operates an amenity area located at the Linney, Ludlow (SY8 1EE). This flood plain area has been identified as suffering from significant river bank erosion issues. We are tendering for the design and installation of a solution to remedy this issue.

Due to river conditions and restrictions imposed by the Environment Agency the earliest remedial work can begin is in early Spring 2011. The remedial work to the bank will be part of a wider redevelopment of the site and as such works will have to be completed in conjunction with other work happening on-site.

The works to the bank must be completed no later than the end of July 2011, allowing ample time for the rest of the site to be developed in time for a re-launch of the completed site in summer 2011.

You are invited to tender for the provision of a complete solution to remedy the erosion control issues, this solution must take into account all of the issues and requirements outlined in the specification and in a final document of agreement which will be produced by the Council and signed by the successful tenderer and the Council.

NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.mytenders.org/Search/Search_Switch.aspx?ID=81233.

II.1.6) Common Procurement Vocabulary (CPV)

Main vocabulary

Supplementary vocabulary (*when applicable*)

Main object

45246200

Additional objects

II.1.7) Contract covered by the Government Procurement Agreement (GPA)

II.1.8) Division into lots

No

II.1.9) Will variants be accepted
Yes

II.2) Quantity or Scope of the Contract

II.2.1) Total quantity or scope
Works to maximum value £100,000
Estimated value range between 0 and 100000
Currency: GBP

II.2.2) Options

Provisional timetable for recourse to these options

Number of possible renewals

In the case of renewable supplies or service contracts, estimated time frame for subsequent contracts

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) Conditions Relating to the Contract

III.1.1) Deposits and guarantees required
Indemnities required to cover total replacement of works or making good as required in the event of partial or total failure of solution

III.1.2) Main Terms of financing and payment and/or reference to the relevant provisions

III.1.3) Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is to be awarded
Any formally constituted organisation with a bank account in the name of the business

III.1.4) Other particular conditions to which the performance of the contract is subject
Work must be in line with Environment Agency regulations and will be subject to an application for consent for 'works affecting water courses and or flood defences' prior to award of contract

III.2) Conditions for Participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers

Information and formalities necessary for evaluating if requirements are met:

(1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.

(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.

(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.

(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.

(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.

(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.

(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.

(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.

(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2) Economic and financial capacity

Information and formalities necessary for evaluating if requirements are met:

(1) All candidates will be required to provide a reference from their bank.

(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.

(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.

(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

Minimum level(s) of standard possibly required

III.2.3) Technical capacity

Information and formalities necessary for evaluating if requirements are met:

(1) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.

(2) A check may be carried out by the contracting authority or by a competent official body of the State in which the candidate is established, to verify the technical capacity of the candidate; and if relevant, on the candidates study and research facilities and quality control measures.

(3) An indication of the proportion of the contract which the services provider intends possibly to subcontract.

(4) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.

(5) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

Minimum level(s) of standard possibly required

III.2.4) Reserved contracts

The contract is restricted to sheltered workshops

The execution of the contract is restricted to the framework of sheltered employment programmes

SECTION IV: PROCEDURE

IV.1) Type of Procedure

- | | | | |
|------------------------|-------------------------------------|----------------------|--------------------------|
| Open | <input checked="" type="checkbox"/> | Restricted | <input type="checkbox"/> |
| Accelerated restricted | <input type="checkbox"/> | Negotiated | <input type="checkbox"/> |
| Accelerated negotiated | <input type="checkbox"/> | Competitive dialogue | <input type="checkbox"/> |

Justification for the choice of accelerated procedure

- IV.1.1) Have candidates already been selected?
No
- IV.1.2) Limitations on the number of operators who will be invited to tender or to participate
Envisaged minimum number

Objective criteria for choosing the limited number of candidates

- IV.1.3) Reduction of the number of operators during the negotiation or dialogue
Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.2) Award Criteria

- A) Lowest Price No
- B) The most economically advantageous tender in terms of:

B1) Criteria as stated in contract documents: Yes

B2) Criteria as stated below: No

Criteria

Weighting

- IV.2.2) An electronic auction will be used
No

IV.3 Administrative Information

- IV.3.1) Reference number attributed to the notice by the contracting authority

- IV.3.2) Previous publication(s) concerning the same contract

Prior Information Notice

Notice on a Buyer Profile

Other previous publications

- IV.3.3) Conditions for obtaining specifications and additional documents

Obtainable until 04-03-2011

Price (where applicable) Currency:

Terms and method of payment:

- IV.3.4) Time-limit for receipt of tenders or requests to participate

04-03-2011 17:00

- IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates

Estimated date

- IV.3.6) Language or languages in which tenders or requests to participate can be drawn up

EN

- IV.3.7) Minimum time frame during which the tenderer must maintain the tender

12 months from the deadline stated for receipt of tenders

IV.3.8) Conditions for opening tenders

Persons authorised to be present at the opening of tenders (*where applicable*)

All councillors are entitled to attend and the public may be present at the opening. However, the tenders will be given numbers to preserve anonymity.

Date:

Place Time and date to be agreed. Tenders will be opened by Councillors who will evaluate the tenders

SECTION VI: OTHER INFORMATION

VI.1) Indicate whether this procurement is a recurrent one and the Estimated timing for further notices to be published

VI.2) Does the contract relate to a Project/Programme financed by Community Funds?
No

If yes, indicate the project/programme and any useful reference

VI.3) Additional Information

This notice is published to assist the town council in obtaining the best possible value for money. There is short time period to complete the tender process and bids must be received before the 4th March 2011 together with the appropriate design scheme and / or forms of evidence relating to the contract economic and financial capacity and technical capacity.

(MT Ref:81233)

VI.4) Procedures for appeal

VI.4.1) Body responsible for appeal procedures

Official Name:

Ludlow Town Council

Postal Address:

The Stable Block, Stone House, Corve Street

Town:

Ludlow

E-Mail:

townclerk@ludlow.gov.uk

Internet address (URL):

www.ludlow.gov.uk

Postal Code:

SY8 1DG

Telephone:

01584 838 010

Fax:

n/a

Country:

GB

Body responsible for mediation procedures

Official Name:

Postal Address:

Town:

E-Mail:

Internet address (URL):

Postal Code:

Telephone:

Fax:

Country:

VI.4.2) Lodging of appeals

Precise information on deadline(s) for lodging appeals:

Within 14 days of contract award date

VI.4.3) Service from which information about the lodging of appeals may be obtained

Official Name:

Ludlow Town Council

Postal Address:

The Stable Block, Stone House, Corve Street

Town:

Ludlow

E-Mail:

townclerk@ludlow.gov.uk

Internet address (URL):

Postal Code:

SY8 1DG

Telephone:

01584 838 010

Fax:

Country:

GB

www.ludlow.gov.uk

n/a

VI.5) **Dispatch date of this Notice**
21-02-2011

ANNEX A
Additional Addresses and Contact Points

I) Address and contact points from which further information can be obtained

Official Name: Ludlow Town Council		
Postal Address: The Stable Block, Stone House , Corve Street		
Town: Ludlow	Postal Code: SY8 1DG	Country: GB
For the attention of: Ms V Calderbank	Telephone: 01584 838 010	
E-Mail: townclerk@ludlow.gov.uk	Fax: n/a	
Internet Address (URL): www.ludlow.gov.uk		

II) Address and contact points from which specifications and additional documentation may be obtained

Official Name: Ludlow Town Council		
Postal Address: The Stable Block, Stone House , Corve Street		
Town: Ludlow	Postal Code: SY8 1DG	Country: GB
For the attention of: Ms V Calderbank	Telephone: 01584 838 010	
E-Mail: townclerk@ludlow.gov.uk	Fax: n/a	
Internet address (URL): www.ludlow.gov.uk		

III) Address and contact points to which Tenders/Requests to Participate must be sent

Official Name: Ludlow Town Council		
Postal Address: The Stable Block, Stone House , Corve Street		
Town: Ludlow	Postal Code: SY8 1DG	Country: GB
For the attention of: Ms V Calderbank	Telephone: 01584 838 010	
E-Mail: townclerk@ludlow.gov.uk	Fax: n/a	
Internet address (URL): www.ludlow.gov.uk		
