

CONTRACT NOTICE

SECTION I: CONTRACTING AUTHORITY

I.1) Name, Address and Contact Point(s)

Official Name: Ludlow Town Council		
Postal Address: The Buttercross, Ludlow		
Town: Shropshire	Postal Code: SY8 1AW	Country: GB
For the attention of: Veronica Calderbank Town Clerk		Telephone: 01584 878437
E-Mail: townclerk@ludlow.gov.uk		Fax: n/a
General Address of the contracting authority (URL) www.ludlow.gov.uk		
Address of the Buyers Profile (URL) http://www.mytenders.org/search/Search_AuthProfile.aspx?ID=AA21347		
Further Information can be obtained at:	<input type="checkbox"/> As in above mentioned contact point(s) <input checked="" type="checkbox"/> Other: <i>Please complete Annex A.I</i>	
Specifications and further documents can be obtained at:	<input type="checkbox"/> As in above mentioned contact point(s) <input checked="" type="checkbox"/> Other: <i>Please complete Annex A.II</i>	
Tenders or requests to participate must be sent to:	<input checked="" type="checkbox"/> As in above mentioned contact point(s) <input type="checkbox"/> Other: <i>Please complete Annex A.III</i>	

I.2)

Type of contracting Authority and Main Activity or Activities

<input type="checkbox"/> Ministry or any other national or federal authority, including their regional or local sub-divisions	<input checked="" type="checkbox"/> General public services
<input type="checkbox"/> National or federal agency/Office	<input type="checkbox"/> Defence
<input checked="" type="checkbox"/> Regional or local Authority	<input type="checkbox"/> Public order and safety
<input type="checkbox"/> Regional or local Agency/Office	<input type="checkbox"/> Environment
<input type="checkbox"/> Body governed by public law	<input type="checkbox"/> Economic and financial affairs
<input type="checkbox"/> European Institution/Agency or International Organisation	<input type="checkbox"/> Health
	<input type="checkbox"/> Housing and community amenities
	<input type="checkbox"/> Social protection
	<input type="checkbox"/> Recreation, culture and religion
	<input type="checkbox"/> Education

The contracting authority is purchasing on behalf of other contracting authoritiesNo

SECTION II: OBJECT OF THE CONTRACT**II.1) Description**

- II.1.1) Title attributed to the contract by the contracting authority
External repair works to the Buttercross Ludlow Shropshire
- II.1.2 Type of works contract
(a) Execution Design and execution
Execution, by whatever means
- II.1.2 Type of supplies contract
(b))
- II.1.2 Type of service contract
(c))
- II.1.2) Main site or location of works, place of delivery or performance
Ludlow Shropshire England
- NUTS Code UK
- II.1.3) This notice involves
A public contract
The setting up of a Dynamic Purchasing System
The establishment of a framework agreement
- II.1.4) Information on framework agreement *(if applicable)*
Framework agreement with a single operators
Framework agreement with several operators
Number of participants to the framework agreement envisaged
Duration of the framework agreement
Justification for a framework agreement the duration of which exceeds four years
Estimated total value of purchases for the entire duration of the framework agreement
Frequency and value of the contracts to be awarded
- II.1.5) Short description of the contract or purchase(s)
External repairs to a Grade 1 Listed Building including extensive repairs to a cupola on the roof, to a high standard. The successful bidder must be able to prove that they have the requisite experience in dealing with such structures and that their internal operational methods of working and policies accord with public sector equalities and health and safety practices and procedures.
The contract will be Minor Works JCT 2005
This is a Voluntary advertisement as the overall contract price is not expected to be in excess of 50,000GBP therefore the days available to respond are shorter than OJEU rules affording over a month to respond.
All documents are to be found on www.ludlow.gov.uk under BUTTERCROSS PHASE TWO TENDER link from Home page
NOTE: To register your interest in this notice and obtain any additional information please visit the myTenders Web Site at http://www.mytenders.org/Search/Search_Switch.aspx?ID=63570.
- II.1.6) Common Procurement Vocabulary (CPV)
Main vocabulary Supplementary vocabulary *(when applicable)*
Main object **45000000**
Additional objects
45200000
45210000
- II.1.7) Contract covered by the Government Procurement Agreement (GPA)
- II.1.8) Division into lots
No
- II.1.9) Will variants be accepted
Yes
- II.2) Quantity or Scope of the Contract**

II.2.1) Total quantity or scope
This is a voluntary notice outside the scope of the Thresholds as the contract price is unlikely to exceed 50,000 GBP

II.2.2) Options
Provisional timetable for recourse to these options
Number of possible renewals
In the case of renewable supplies or service contracts, estimated time frame for subsequent contracts

II.3) Duration of the contract or limit for completion
Starting 01-03-2010 Ending 01-06-2010

SECTION III: LEGAL, ECONOMIC, FINANCIAL AND TECHNICAL INFORMATION

III.1) Conditions Relating to the Contract

III.1.1) Deposits and guarantees required

III.1.2) Main Terms of financing and payment and/or reference to the relevant provisions

III.1.3) Legal form to be taken by the grouping of suppliers, contractors or service providers to whom the contract is to be awarded
JCT 2005

III.1.4) Other particular conditions to which the performance of the contract is subject

III.2) Conditions for Participation

III.2.1) Personal situation of economic operators, including requirements relating to enrolment on professional or trade registers
Information and formalities necessary for evaluating if requirements are met:
(1) All candidates will be required to produce a certificate or declaration demonstrating that they are not bankrupt or the subject of an administration order, are not being wound-up, have not granted a trust deed, are not the subject of a petition presented for sequestration of their estate, have not had a receiver, manager or administrator appointed and are not otherwise apparently insolvent.
(2) All candidates will be required to produce a certificate or declaration demonstrating that the candidate, their directors, or any other person who has powers of representation, decision or control of the candidate has not been convicted of conspiracy, corruption, bribery, or money laundering. Failure to provide such a declaration will result in the candidate being declared ineligible and they will not be selected to participate in this procurement process.
(3) All candidates will be required to produce a certificate or declaration demonstrating that they have not been convicted of a criminal offence relating to the conduct of their business or profession.
(4) All candidates will be required to produce a certificate or declaration demonstrating that they have not committed an act of grave misconduct in the course of their business or profession.
(5) All candidates must comply with the requirements of the State in which they are established, regarding registration on the professional or trade register.
(6) Any candidate found to be guilty of serious misrepresentation in providing any information required, may be declared ineligible and not selected to continue with this procurement process.
(7) All candidates will have to demonstrate that they are licensed, or a member of the relevant organisation, in the State where they are established, when the law of that State prohibits the provision of the services, described in this notice, by a person who is not so licensed or who is not a member of the relevant organisation.
(8) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of social security contributions under the law of any part of the United Kingdom or of the relevant State in which the candidate is established.
(9) All candidates will be required to produce a certificate or declaration demonstrating that they have fulfilled obligations relating to the payment of taxes under the law of any part of the United Kingdom or of the relevant State in which the economic operator is established.

III.2.2) Economic and financial capacity
Information and formalities necessary for evaluating if requirements are met:
(1) All candidates will be required to provide a reference from their bank.
(2) All candidates will be required to provide evidence of relevant professional risk indemnity insurance.
(3) All candidates will be required to provide a statement, covering the 3 previous financial years including the overall turnover of the candidate and the turnover in respect of the activities which are of a similar type to the subject matter of this notice.
(4) All candidates will be required to provide statements of accounts or extracts from those accounts relating to their business.

Minimum level(s) of standard possibly required
5,000,000 GBP

III.2.3) Technical capacity

Information and formalities necessary for evaluating if requirements are met:

- (1) A statement of the candidate's average annual number of staff and managerial staff over the previous 3 years.
- (2) Details of the educational and professional qualifications of their managerial staff; and those of the person(s) who would be responsible for providing the services or carrying out the work or works under the contract;
- (3) All candidates will be required to provide certification from an independent body attesting conformity to environmental management standards in accordance with the Community Eco-Management and Audit Scheme (EMAS); or the European standard BS EN ISO 14001.
- (4) All candidates will be required to provide certification drawn up by an independent body attesting the compliance of the economic operator with quality assurance standards based on the relevant European standards.
- (5) Samples, descriptions and/or photographs, the authenticity of which must be certified if the contracting authority so requests.
- (6) A statement of the principal goods sold or services provided by the supplier or the services provider in the past 3 years, detailing the dates on which the goods were sold or the services provided; the consideration received; the identity of the person to whom the goods were sold or the services were provided.
- (7) A statement of the candidate's technical facilities; measures for ensuring quality; and their study and research facilities.
- (8) An indication of the proportion of the contract which the services provider intends possibly to subcontract.
- (9) A statement of the technicians or technical services available to the candidate to carry out the work under the contract; or be involved in the production of goods or the provision of services under the contract; particularly those responsible for quality control, whether or not they are independent of the candidate.
- (10) A statement of the tools, plant or technical equipment available to the service provider or contractor for carrying out the contract.
- (11) A list of works carried out over the past 5 years, detailing the value of the consideration received; when and where the work or works were carried out; and whether they were carried out according to the rules of the trade or profession and properly completed.

Minimum level(s) of standard possibly required

III.2.4) Reserved contracts

The contract is restricted to sheltered workshops

The execution of the contract is restricted to the framework of sheltered employment programmes

SECTION IV: PROCEDURE**IV.1) Type of Procedure**

- | | | | |
|------------------------|-------------------------------------|----------------------|--------------------------|
| Open | <input checked="" type="checkbox"/> | Restricted | <input type="checkbox"/> |
| Accelerated restricted | <input type="checkbox"/> | Negotiated | <input type="checkbox"/> |
| Accelerated negotiated | <input type="checkbox"/> | Competitive dialogue | <input type="checkbox"/> |

Justification for the choice of accelerated procedure

IV.1.1) Have candidates already been selected?

No

IV.1.2) Limitations on the number of operators who will be invited to tender or to participate

Envisaged minimum number

Objective criteria for choosing the limited number of candidates

IV.1.3) Reduction of the number of operators during the negotiation or dialogue

Recourse to staged procedure to gradually reduce the number of solutions to be discussed or tenders to be negotiated

IV.2) Award Criteria

A) Lowest Price No

B) The most economically advantageous tender in terms of:

B1) Criteria as stated in contract documents: Yes

B2) Criteria as stated below: No

Criteria

Weighting

IV.2.2) An electronic auction will be used
No

IV.3 Administrative Information

IV.3.1) Reference number attributed to the notice by the contracting authority

IV.3.2) Previous publication(s) concerning the same contract

Prior Information Notice

Notice on a Buyer Profile

Other previous publications

IV.3.3) Conditions for obtaining specifications and additional documents
Obtainable until 22-01-2010

Price (*where applicable*) Currency:

Terms and method of payment:

IV.3.4) Time-limit for receipt of tenders or requests to participate
29-01-2010 12:00

IV.3.5) Date of dispatch of invitations to tender or to participate to selected candidates
Estimated date

IV.3.6) Language or languages in which tenders or requests to participate can be drawn up
EN

IV.3.7) Minimum time frame during which the tenderer must maintain the tender
3 months from the deadline stated for receipt of tenders

IV.3.8) Conditions for opening tenders

Persons authorised to be present at the opening of tenders (*where applicable*)

Date: 29-12-2009 12:00

Place The Stableblock Corve Street Ludlow SY8 1DG

SECTION VI: OTHER INFORMATION

- VI.1)** Indicate whether this procurement is a recurrent one and the Estimated timing for further notices to be published
- VI.2)** Does the contract relate to a Project/Programme financed by Community Funds?
No
If yes, Indicate the project/programme and any useful reference
- VI.3)** **Additional Information**
Voluntary Notice
(MT Ref:63570)
- VI.4)** **Procedures for appeal**
- VI.4.1)** **Body responsible for appeal procedures**
Official Name:
Postal Address:
Town: **Postal Code:** **Country:**
E-Mail: **Telephone:**
Internet address (URL): **Fax:**
- Body responsible for mediation procedures**
Official Name:
Postal Address:
Town: **Postal Code:** **Country:**
E-Mail: **Telephone:**
Internet address (URL): **Fax:**
- VI.4.2)** **Lodging of appeals**
Precise information on deadline(s) for lodging appeals:
- VI.4.3)** **Service from which information about the lodging of appeals may be obtained**
Official Name:
Postal Address:
Town: **Postal Code:** **Country:**
E-Mail: **Telephone:**
Internet address (URL): **Fax:**
- VI.5)** **Dispatch date of this Notice**
23-12-2009

ANNEX A**Additional Addresses and Contact Points**

- I)** **Address and contact points from which further information can be obtained**

Official Name: Ludlow Town Council		
Postal Address: The Buttercross , Ludlow		
Town: Shropshire	Postal Code: SY8 1AW	Country: GB
Contact Point: Town Clerk For the attention of: Veronica Calderbank		Telephone: 01584 878437
E-Mail: townclerk@ludlow.gov.uk		Fax: n/a
Internet Address (URL): www.ludlow.gov.uk		

II) Address and contact points from which specifications and additional documentation may be obtained

Official Name: Ludlow Town Council		
Postal Address: The Buttercross , Ludlow		
Town: Shropshire	Postal Code: SY8 1AP	Country: GB
Contact Point: Town Clerk For the attention of: Veronica Calderbank	Telephone: 01584 878437	
E-Mail:	Fax: n/a	
Internet address (URL): www.ludlow.gov.uk		

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