

LUDLOW TOWN COUNCIL

A G E N D A

REPRESENTATIONAL COMMITTEE

To: All Members of the Council, Unitary Councillors, Press

Contact: Gina Wilding, Town Clerk

Ludlow Town Council, The Guildhall

Mill Street, Ludlow, SY8 1AZ

01584 871970

townclerk@ludlow.gov.uk

Dispatch date: Thursday 9th July 2026

You are summoned to attend a meeting of
Representational Committee on **Tuesday 14th July 2026** at
The Guildhall, Mill Street, Ludlow SY8 1RZ



**Gina Wilding
Town Clerk**

Key Agenda Items

- PLANNING APPLICATIONS
- TRAFFIC MANAGEMENT & ROAD CLOSURES
- TRAFFIC ORDERS

Public Open Session (15 minutes in total) – Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes.

1. HEALTH AND SAFETY

Councillors and members of the public are to note that the fire exits can be found to the rear of the building and via the front door. The fire assembly point is on the pavement opposite the Guildhall. For fire safety purposes all Councillors should sign the attendance book and members of the public should sign the attendance sheet.

2. RECORDING OF MEETINGS

Under the Openness of Local Government Regulations 2014, recording and broadcasting, including blogging, tweeting and other social media is permitted during public session of Council meetings. The act of recording and broadcasting must not interfere with the meeting.

3. MEETING PROTOCOL

Members are reminded of the vital importance of mutual respect, professionalism, and full adherence to the Council's Code of Conduct, Standing Orders, and Meeting Protocol. Councillors and officers have distinct yet complementary roles and work collaboratively in the best interests of the community. Councillors are responsible for setting policy and representing the public, while officers provide impartial advice and are tasked with implementing Council decisions.

During meetings, Members must conduct themselves with decorum, follow the established rules of debate, and respect the authority of the Chair.

Disruptive behaviour, undue pressure on officers, or prioritising personal interests above Council objectives undermines good governance and is contrary to the standards of conduct expected in Council proceedings.

Maintaining integrity, accountability, and a respectful environment is essential to ensuring effective and transparent decision-making.

4. APOLOGIES

To receive apologies from committee members.

5. DECLARATIONS OF INTERESTS

To receive members' declarations of interests for:

- a) Disclosable Pecuniary Interest
- b) Declaration of conflicts of Interest
- c) Declarations of personal interest

Members are reminded that they must not participate in the discussion or voting on any matter in which they have a Disclosable Pecuniary Interest and should leave the room prior to the commencement of the debate.

6. PUBLIC OPEN SESSION (15 minutes)

Members of the public are invited to make representations to the Committee on any matters relating to the work of the Committee. The maximum time allotted per person is three minutes. The maximum time for this session if there are multiple speakers is 15 minutes. The public may not speak during the rest of the meeting.

7. LUDLOW UNITARY COUNCILLORS' SESSION

Ludlow's Unitary Councillors are invited to provide a short update on Shropshire Council matters relating to Ludlow

8. MINUTES

To approve as a correct record and sign the minutes of the Representational Committee meeting held on 16th June 2026.

9. ITEMS TO ACTION

To note the items to action of the Representational Committee on 16th June 2026.

10. SHROPSHIRE COUNCIL DECISIONS PENDING

To note the following pending decisions

26/02039/TCA	<u>Flaxford, Julian Road, Ludlow, Shropshire, SY8 1HA</u> Reduce height to previous pruning points (reduction estimate from approx. 20 ft to 8 ft) of 2o. Beeches within Ludlow (Gravel Hill)
26/01917/FUL	<u>Festival House , Castle Square, Ludlow, Shropshire, SY8 1AY</u> Installation of retractable awning (3.7m wide) to the front elevation.
26/01819/ADV	<u>Festival House , Castle Square, Ludlow, Shropshire, SY8 1AY</u> 1 no. new non-illuminated fascia sign and 2 no. new non-illuminated wall mounted menu boards
26/01792/FUL	<u>Sandown, 18 Gravel Hill, Ludlow, Shropshire, SY8 1QL.</u> Replacement of existing conservatory with garden room and associated deck alterations
26/01806/FUL	<u>Castle Hill Joinery, Workshop Adj Unit 12D, Orleton Road, Ludlow, Shropshire, SY8 1XF</u> Erection of an Industrial storage building extension
26/02094/FUL	<u>Hampstead Cottage , 38 Julian Road, Ludlow, Shropshire, SY8 1HA.</u> Erection of single storey rear extension.

11. SHROPSHIRE COUNCIL DECISIONS

To note the following decisions.

26/01408/LBC	<u>Riverside , 18 Temeside, Ludlow, SY8 1PD</u> Proposed alterations and improvements.	GRANTED
26/01460/LBC	<u>The Croft , 12 Dinham, Ludlow, SY8 1EJ</u> Removal of exterior cement-based render on rear of dwelling and replacing with lime based render	GRANTED
26/01543/FUL	<u>Quaker Meeting House , St Marys Lane, Ludlow, SY8 1DZ.</u> Minor amendments to entrance way, including new glazed screen and doors and addition of disabled toilet to the rear	GRANTED
26/01123/TPO	<u>Rear Of 21 & 22 Baker Close, Ludlow, SY8 1XJ</u> Trim back by 50% group of trees along boundary (See Photos) protected by the Shropshire Council (Land to the South of Baker Close, Ludlow) TPO 2010 (Ref: SC/00028/10)	Part Approved Part Refused
26/01386/FUL	<u>62 Hucklemarsh Road, Ludlow, Shropshire, SY8 2PW</u> Single storey rear extension.	GRANTED

12. PLANNING APPLICATIONS

To consider and comment on all validated planning applications.

For full details of validated applications, please follow the link below and search Ludlow Town Council [Shropshire Council Planning portal online](#)

26/02160/LBC	21 Raven Lane, Ludlow, Shropshire, SY8 1BW Repairs and refurbishment including repointing, rendering, plastering, internal alterations, electrical upgrade and air source heating system
26/02197/FUL	38 Bringewood Rise, Ludlow, Shropshire, SY8 2NB, Raised roof over garage, conversion of garage into bedroom and utility room, erection of front bay window with porch, erection of rear extension, internal alterations and fenestration alterations.
26/02230/LBC	22 Bell Lane, Ludlow, Shropshire, SY8 1BN Internal alteration works including changes to layout, external repair and maintenance works
26/02278/FUL	Honey Pot Cottage, Steventon New Road, Ludlow, Shropshire, SY8 1LE Side extension to link main house with existing outbuilding including new entrance door and new pedestrian gate access onto public highway.
26/02339/FUL	Fernleigh , St Julians Avenue, Ludlow, Shropshire, SY8 1ET Removal of front boundary wall, regrading and resurfacing of off-road parking area
26/02365/COU	55 Mill Street, Ludlow, Shropshire, SY8 1BB Change of use of building from mixed residential/commercial use to C3 dwelling
26/02367/FUL	Nationwide, 2 Bull Ring, Ludlow, Shropshire, SY8 1AD Installation of stand alone frame with defibrillator and bleed kit cabinets for community use
26/02227/LBC	4 - 5 King Street, Ludlow, Shropshire, SY8 1AQ, Replacement of 11No. existing windows to the King Street elevation.
26/02383/COU	Flat E, Castle House, Castle Square, Ludlow, Shropshire. Change of use of first floor flat to office use.
26/02471/LBC	Dinham Hall , Dinham, Ludlow, Shropshire, SY8 1EJ. Installation of video intercom to entrance

13. **ROAD CLOSURE/TRAFFIC MANAGEMENT**

To consider the road closures and traffic management listed below and online.

Road closures can be viewed at: <https://roadworks.org/> or <https://one.network/>

Date	Location	Traffic Management	Company	Work Description
13 Jul - 17 Jul	Pepper Lane	Temporary obstruction (15 minute delay)	Shropshire Council	Column Replacement Programme
13 Jul - 17 Jul	Springfield Close	Some Carriageway incursion	Shropshire Council	Column Replacement Programme
30 Jul 09:00 -	Camp Lane	Road closure	Open reach	Utility Asset Works

31 Jul 17:00				
27 th August - 28 th August 2026	The Linney Ludlow	Road closure	Severn Trent Water	Boundary box renew. Highway Improvement Works
7 Sep - 15 Sep	Raven Lane Cause	Road closure in force All the time	Cadent Gas	Road closure (Cadent) ay 2x new service 25m in total of which 23m is located in public 21m in footway and 2m in carriageway

14. **BUILDINGS, BUILDING LAND AND TREES**

To consider updates and provide information for further investigation.

15. **OVERTON ROAD**

To note that the Shropshire Council (prohibition and restriction of waiting and parking places (consolidation) order 2009 (Overton Road, Ludlow) (amendment) refers to land in Ludford.

To consider any implications from the perspective of a significant access route for Ludlow.

[Document Consultation Notice](#) [Document Plan](#) [Document S&R](#)

16. **SHROPSHIRE LOCAL PLAN - SCOPING CONSULTATION**

To review the draft response for final amendments prior to submission to Shropshire Council.

Membership

Councillors Addis, Cowell (Chair), Gill, Ginger, Harris (Vice), Lyle, Parry and Tapley.

The next meeting of members of the Representational Committee
will be held on Tuesday 11th August 2026.

Our [Accessibility Statement](#) is available via the Ludlow Town Council website, however please be aware that there may be some supporting documents in this agenda that were provided by external organisations and may not meet accessibility standards. Ludlow Town Council is not able to modify third-party documents. If you need an accessible version, please contact the originating organisation or email customer.services@ludlow.gov.uk and we will assist you.